



OFFICE OF THE PRINCIPAL

LAKHIPUR COLLEGE

P.O. Lakhipur, Dist. Goalpara (Assam)

PIN-783129

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Ref. No. LC/ORD/2025/307

Dated: 06/12/2025

NOTICE

It is notified to all the candidates of Batch 2025 (BA) to be appeared in FYUGP Semester-I Examination, 2025 that their online Examination Form fill up process has been opened from 5th December, 2025 and be closed on 10th December, 2025 midnight (without fine) and up-to 12th December, 2025 (with fine). Candidates are asked to fill up and submit their online examination Form through <https://gauhati.samarth.edu.in> and necessary examination fee have to be deposited to the university online Rs. 980/- (without fine) & Rs. 1530/- (with fine) through online payment gateway available in the SAMARTH e-Gov Portal only.

After completion of the process of online examination form fill up and deposit of required fees online to the GU, students have to submit the downloaded print copy of online submitted examination Form to the college office along with necessary fees and documents as per details given below, so that the verification and approval of examination forms may be completed in time.

Examination Form will not be approved by the college subject to non-submission of the print copy, documents and fees to the college on due date.

Details of Fee & particulars to be submitted to the college

| Semester | Documents required | Fees to be paid to college | Last Date of Submission & Payment link |
|---|---|--|---|
| FYUGP 1 st Semester (Batch-2025) | 1. FYUGP 1 st Semester Admission Receipt. 2. Downloaded copy of online submitted Examination form and payment receipt. 3. College Centre fee receipt | Centre Fee Rs. 500/- Common sub: 200/- (SEC/MDC/VAC/AEC etc) Total Rs. 700/- Candidates having Practical 340 Total with Practical 1,040/- | 10/12/2025 https://lakhipurcollege.ac.in/ |

NOTE

- 1) Candidates who did not complete the Course Registration process as per earlier notification must not attempt to pay Examination Fee and their Form Fill Up will not be successful, even though payment has been made. The College/University will not be responsible for any such payments made in SAMARTH e-Gov Portal.
- 2) College will not approve any online submitted examination form without submission of the downloaded examination print copy, necessary documents and FEES to the college on the fixed date.
- 3) Students have to collect the signature of the Principal in Admit Card before commencement of the Examination.
- 4) Candidates are asked to follow Annexure-I enclose in the next page for detail guideline for Examination Form Fill Up.

(Dr Kashyap Bishwas)

Principal

Lakhipur College, Lakhipur

Principal

Lakhipur College,

Dist. Goalpara, Assam

(Dr
06/12/2025)

Annexure I

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login
3. Click on "Click here for Examination Form"
4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown.

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.
3. **If your Form Status remain as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel)>>All Transactions>>Check Payment Status.** If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".