Yearly Status Report - 2016-2017

Part A	

Data of the Institution

1. Name of the Institution	**LAKHIPUR COLLEGE**
Name of the head of the Institution	**Mirza Mannaf**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+919101997329**
Mobile no.	**8638072897**
Registered Email	**lakhipurcollegeglp@gmail.com**
Alternate Email	**saloijk@gmail.com**
Address	**Lkhipur,Goalpara**
City/Town	**Lakhipur**
State/UT	**Assam**
Pincode	**783129**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Jayanta Saloi**
Phone no/Alternate Phone no.	**+918638072897**
Mobile no.	**9435324525**
Registered Email	**saloijk@gmail.com**
Alternate Email	**lakhipurcollegeglp@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://lakhipurcollege.in/wp-content/uploads/2022/02/AQAR-2015-16.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://lakhipurcollege.in/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**74**	**2005**	**28-Feb-2005**	**27-Feb-2010**

6. Date of Establishment of IQAC	**05-Sep-2002**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on mental health	**07-Oct-2016 1**	**16**
Seminar on challenges of	**19-Oct-2016**	**39**

higher education	1	
Awareness programme on Govt. Policies	25-Oct-2016 1	41
Workshop on Civil Right	31-Jan-2017 1	200
Lecture programme on health and hygiene	03-Feb-2017 1	150
World environment day	05-Jun-2017 1	59
International Yoga Day	21-Jun-2017 1	80
Induction Program	12-Aug-2016 1	14
Orientation programme for teachers	22-Aug-2016 1	17
Workshop on Anti Raging	06-Sep-2016 1	75

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction Programme, Orientation programme for teachers, Workshop on Anti Raging, Workshop on mental health, Seminar on challenges of higher education

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
INTERNATIONAL YOGA DAY	ORGANISED
WORLD ENVIRONMENT DAY CELEBRATION	ORGANISED
LECTURE PROGRAM ON HEALTH AND HYGINE	ORGANISED
WORKSHOP ON CIVIL RIGHTS	ORGANISED
AWARENESS PROGRAM ON GOVT. POLICIES	ORGANISED
SEMINAR ON CHALLANGES OF HIGHER EDUCATION	ORGANISED
WORKSHOP ON MENTAL HEALTH	ORGANISED
WORKSHOP ON ANTI RAGING	ORGANISED
ORIENTATION PROGRAM FOR TEACHERS	ORGANISED
INDUCTION PROGRAM	ORGANISED
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	13-Apr-2017
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college is not fully automated. But prospectus collection, merit list publication and soft filling up of forms are done with the help of the system used by college library.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Lakhipur College is affiliated to Gauhati University. Like other Colleges, Lakhipur College also follows academic calendar provided by the university. The routine committee of the college, appointed by the principal uniformly allots the classes to each subject. The head of the department distributes the topics to the faculty members equally. Departmental meetings are held regularly to conduct seminar, group discussions, field visits, class tests, monk tests, and surprise test. All these activities are done by various departments at a regular interval.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	**NIL**	**Nil**	**0**	**NIL**	**NIL**

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	**NIL**	**Nill**
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	**NIL**	**Nill**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	**Nill**	**0**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English	7
BA	assamese	34
BA	arabic	12
BA	education	42
BA	economics	12
BA	history	20
BA	political science	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback system: To collect opinion and suggestions for the betterment of the institution, questionnaires were prepared by IQAC for the session 2016-17 as feedback form. The process of filling the questionnaire was explained elaborately by the teachers. The response given in the feedback forms were analyzed carefully by the IQAC. The difficulties and drawbacks presented by the respondents were recorded. The initiative was taken to remove the difficulties. The questionnaires were also o prepared by IQAC about the teachers, behavior and performance. The analyzed feedback and suggestion were conveyed to the Principal. The necessary action were taken by the Principal and Heads of the departments to eradicate the problems and drawbacks as mentioned by respondents.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA GEN	515	520	515
BA	BA HONS.	388	410	388
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2016	903	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	8	3	1	1	1
[View File of ICT Tools and resources](#)					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Monitoring system: Student monitoring system is the project that is not only meant to keep the details of students of related to name age, class, results, address ,contact no of parents and any other information. Through this project the stuff can also store the information related to health, performance and other requirements of the students. The administration of Lakhipur College builds a strong student monitoring system. Although there in not specific mentor mentee system,the teacher who can act as mentor ensures strong monitoring of students regarding all aspect their of life

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
903	21	1:43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	21	1	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Bijaya Devi	Associate Professor	Master Trainer of Gunotsav
2016	Idrish Ali Ahmed	Associate Professor	Master Trainer of Gunotsav
2016	Dr. Kashyap Biswas	Associate Professor	Master Trainer of Gunotsav
2016	Jayanta Kumar Saloi	Associate Professor	Master Trainer of Gunotsav
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TDC/ARTS	I/2016	13/12/2016	31/03/2017
BA	TDC/ARTS	III/2016	23/12/2016	13/04/2017
BA	TDC/ARTS	V/2016	15/12/2016	31/03/2017
BA	TDC/ARTS	II/2017	18/05/2017	12/07/2017
BA	TDC/ARTS	IV/2017	29/05/2017	11/07/2017
BA	TDC/ARTS	VI/2017	18/05/2017	01/07/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of the classes, students are intimidated about the pattern of internal evaluation of the institution by their respective departments. Attendance of the student is very important for the assessment of the students. More than 75 percent attendance of the student is necessary for the students to come in the process of internal evaluation, except in certain special case or unavoidable circumstances. Regular class tests, unit tests and surprise tests are conducted to evaluate the progress of learning and understanding level of the students. Group discussions, seminars, quizzes, etc. are also conducted on a regular basis. Field visits are arranged by some departments. Class work and Home Assignments are given to students from time to time. The Departments with practical works allot internal assessment marks to the students on the basis of laboratory works or projects on visits. Moreover, lectures by invited guest speakers from various fields, essay competitions on relevant topics, art competition, extempore speech, cultural programs, etc. are organized for the students at the institutional level. Participation of the students in these co-curricular events is highly encouraged by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution prepares an Academic Calendar as per the scheduled prescribed by the affiliating university, i.e., Gauhati University, for implementation of Curriculum and participation in Extracurricular and Co-curricular Activities by the students. As per the University rules and regulation, academic activity will run in the institution throughout the year. At the beginning of session, the institution prepares the academic calendar to organize the co-curricular and extracurricular activities in the institution. In the academic calendar, the institute provides the total working days, holidays and restricted holidays, etc. as per the University Academic calendar or holiday list. Admission process, semester wise teaching plans, tentative University Examination days, tentative practical examination days, allocation of Internal Assessment work such as Seminar activity, Project Assignment, Home Assignments, Class tests, Practical assignment, Submission of Internal Assessment work, sessional Examinations, etc. are also included in the academic calendar. Guest Lectures, celebration of days of state or national importance, celebration of various Birth and Death Anniversary of important personalities of state and the country, Foundation Day of the college, celebration of weeks like wild life, road safety, etc., educational tour, awareness programs, College Week, etc. are planned well in advance in the academic calendar.. As per academic calendar, the institution is also involved in the extra- curricular activities like participation in Youth Festival, participation in inter-collegiate sport

competitions, cultural festivals, literary competitions, etc., organized by the affiliating university. Besides this, the institute also arranges certain cultural and literary activities among the students of the colleges under the affiliating university. The institute tries its level best to conduct all the academic and co-curricular activities of the institution as per the guidelines of the affiliated university, however, during certain unavoidable circumstances some events may get delayed or cancelled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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http://lakhipurcollege.in/aqar-2016-17/

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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDC/ARTS	BA	GENERAL COURSE	94	63	67.02
TDC/ARTS	BA	ARABIC	16	16	100
TDC/ARTS	BA	HISTORY	5	5	100
TDC/ARTS	BA	ECONOMICS	9	8	88.8
TDC/ARTS	BA	EDUCATION	23	23	100
TDC/ARTS	BA	POLITICAL SCIENCE	23	23	100
TDC/ARTS	BA	ASSAMESE	24	24	100
TDC/ARTS	BA	ENGLISH	2	2	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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nil

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
education	5
economics	1
assamese	1
english	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

NIL	NIL	NIL	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	1	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL WOMEN DAY	LOCAL PEOPLE	5	58
WORLD ENVIRONMENT DAY	LOCAL PEOPLE	6	54
INTERNATIONAL YOGA DAY	LOCAL PEOPLE	6	74

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
INTERNATIONAL WOMEN DAY	LOCAL PEOPLE	NIL	58
WORLD ENVIRONMENT DAY	LOCAL PEOPLE	NIL	54
INTERNATIONAL YOGA DAY	LOCAL PEOPLE	NIL	74

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7418295	616411

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Seminar halls with ICT facilities	Existing
Others	Newly Added
Others	Newly Added
Others	Newly Added
Seminar halls with ICT facilities	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11652	2330400	0	0	11652	2330400

Journals	25	5500	0	0	25	5500
Others(specify)	1320	6000	0	0	1320	6000
Others(specify)	2	7000	0	0	2	7000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	0	12	1	1	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	16	0	12	1	1	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](NIL)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2970678	2970678	616411	616411

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Lakhipur College provides various physical facilities to the students with airy classroom in high light condition. Laboratory in the institution is maintained and used by the department of education, which enables the students to acquire knowledge about the psychological tests and to gain practical knowledge about various theoretical aspects prescribed in the syllabus. Physical facilities are also used by the teachers to get updated information

about the course. Computers of the institutions are available for both students and teachers with internet facilities. The playground of the college includes facilities for the all kind of Sports and is used for annual sports event of the college. These help students to gain physical and mental wellbeing. A number of employees are also engaged by the institution to maintain the classrooms, washrooms, library, departments etc.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FRESHMEN SOCIALELECTIONCOLLEGE WEEK	903	223811
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

NIL	0	0	Nill	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	2	BA	ENGLISH	IDOL	MA
2016	3	BA	EDUCATION	IDOL	MA
Nill	2	BA	POLITICAL SCIENCE	IDOL	MA
2016	3	BA	ASSAMESE	IDOL	MA
2016	2	BA	ARABIC	GAUHATI UNIVERSITY	MA
2016	3	BA	ECONOMICS	IDOL	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTERNATINAL YOGA DAY	INSTITUTION	40
COLLEGE WEEK	INSTITUTION	500

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	00	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a union under the name of Lakhipur College Students Union (LCSU). The union is the representative body of the students' fraternity. The union of the College consists of the followings: President, Vice-President, General Secretary, Assistant General Secretary, Girls' common room Secretary, Boys' common room Secretary, Social service Secretary, Debate Secretary, Cultural Secretary, Games Secretary and Magazine Secretary. The main activities of the Student Union is to provide programs, activities and services which serve the co-curricular , cultural, social and educational interest of the students. Student representation is made compulsory in IQAC, Election

Committee, Grievance Reddressal Committee, Anti-Ragging Committee and Disciplinary Committee. Student representative helps in the development of quality culture of the College. Students representative of the Anti-Ragging Committee play key role in creating awareness among students though their activities. Grievances of students related to the academics examinations, issues of documents identity cards and library cards etc. are conveyed by representative of students to the authority and necessary action is taken. The Student Union plays key role in conducting events like Fresher's Social, annual sports, , Saraswati Puja, Tithi of Srimanta Sankaradeva, Bishnu Rabha Divas and in maintaining the overall discipline in the campus etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various committees are formed in the college to look after the college premise. The committees are made to ensure students' participation in different activities too. The governing body of the college takes major administrative decisions with the cooperation of the faculty members of the entire departments. In this regards, the Principal of the College, as a secretary of the governing body convey staff meeting to formulate administrative policy on the basis of the decision taken out majorities support. Responsibilities of the department are distributed among the teachers so that endeavors of collectiveness are sustained and institution gets benefited for accomplishment of the expected results. To achieve the desired results, respective head of the department called on departmental meeting and informed the decision to the Principal of the College. Then accordingly supervise and monitors the responsibility duties.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is based on merit. The merit list and schedule of admission is provided in the college website. A separate admission committee

	is formed for smooth functioning of the process
Curriculum Development	Curriculum Development: Curriculum development can be defined as the step-by-step process used to create positive improvements in courses offered by a university. Lakhipur College follows the curriculum provided by Gauhati University.
Examination and Evaluation	The process of examination and evaluation of both internal and external examination is done by following the instructions of the university

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NIL
Examination	ALL EXAM RELATED NOTIFICATION ARE PROVIDED IN THE WEBSITE.
Student Admission and Support	Admission of student in various department are wide and IQAC ensures the scope of higher education to the neighboring students of the college by establishing admission committee with various HODs along with Principal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration

development programme				
SOCIO-ECONOMIC TRANSITION OFNORTH EAST INDIA	1	14/11/2016	20/11/2016	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
APPROVAL OF TIMELY LEAVE,P.F. ETC. CLEAN AND A BEAUTIFUL CANTEEN WITH NUTRITIOUS FOOD.	TIMELY APPROVAL OF LEAVE, P.F. ETC. CLEAN AND BEAUTIFUL CANTEEN WITH NUTRITIOUS FOOD.	GOOD ACADEMIC ENVIRONMENT WITH THE SCOPE CO-CURRICULAR ACTIVITIES.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

THE INSTITUTION CONDUCTS BOTH INTERNAL AND EXTERNAL AUDIT YEARLY BY USING PROFESSIONALS.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 – Total corpus fund generated

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0

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6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	PRINCIPAL	No	PRINCIPAL
Administrative	No	GB	No	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although there is not any registered parents- Teacher committee, both the parties work together in many occasions. Sometimes parents help the faculties to engage in various community development program arranged by the college and IQAC.

6.5.3 – Development programmes for support staff (at least three)

IQAC always encourages the supporting stuff to engage themselves in those

activities related to computer literacy. IQAC always promotes electronic based activities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To convert the college to a complete green campus. 2. To develop a smart classroom. 3. To introduce NCC and NSS. 4. To increase curricular, co curricular and extension activities. 5. To improve library facilities. 6. To extend and improve water and sanitation facilities. 7. Re innovation of classroom. 8. To inspire research programs.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	INDUCTION PROGRAM	12/08/2016	Nill	Nill	14
2016	ORIENTATION FOR TEACHERS	22/08/2016	Nill	Nill	17
2016	WORKSHOP ON ANTI RAGGING	06/09/2016	Nill	Nill	75
2016	WORKSHOP ON MENTAL HEALTH	07/10/2016	Nill	Nill	16
2016	SEMINAR ON CHALLANGES OF HIGHER EDUCATION	19/10/2016	Nill	Nill	39
2016	AWARENESS PROGRAM ON GOVT POLICIES	25/10/2016	Nill	Nill	41
2017	WORKSHOP ON CIVIL RIGHT	31/01/2017	Nill	Nill	200
2017	LECTURE PROGRAM ON HEALTH AND HYGENE	03/02/2017	Nill	Nill	150
2017	WORLD ENVIRONMENT DAY	05/06/2017	Nill	Nill	59
2017	INTERNATIONALYOGA DAY	21/06/2017	Nill	Nill	80
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
INTERNATIONAL WOMEN DAY	08/03/2017	08/03/2017	88	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	08/03/2017	1	INTERNATIONAL WOMEN DAY	CHILD MARRIAGGE	66
2017	1	1	05/06/2017	1	WORLD ENVIRONMENT DAY	ENVIRONMENTAL AWARENESS	60
2017	1	1	21/06/2017	1	INTERNATIONAL YOGA DAY	YOGA	80
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
COLLEGE PROSPECTUS	01/07/2016	THE COLLEGE PROSPECTUS SERVES AS A DOCUMENT OF RULES ND RAGULATION FOLLOWED IN THE INSTITUTION.
LIBRARY RULES	01/07/2016	THERE ARE SOME SPECIFIC RULES FOLLOWED BY THE INSTITUTION REGARDING LIBRARY FUNCTIONING.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INTERNATIONAL WOMEN DAY	08/03/2017	08/03/2017	133

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. CAMPUS CLEANING. 2. TREE PLANTATION. 3. GARDENING. 4. USE OF DUSTBINE 5. CLEANLINESS DRIVE.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Wall Magazine: Objective: A wall Magazine is a periodical run on a notice board, especially in an educational institute where the students and other member of the institution can post their article, poems, and other such compositions to share with each other. They can be in the form of college giving a message. Lakhipur College, also prepares a general wall magazine every year. The teachers encourage the students to write any sort of article, poem etc. to express their skills. There are various initiatives taken by different departments to prepare a departmental wall magazine too. Context: The students can express their creativity, skills through the wall magazines. All the students of the institution are encouraged to prepare a general and various departmental wall magazine where they can post their article, drawing, poems, stories etc. The Practice: Wall magazine plays a vital role in revealing students' emotion and publishing the skills, talent in explicit manner. So the college organizes wall magazine competition every year to enable the students to express their inner emotions, feelings and make them aware about socio-economic developments. Evidence: Writing in wall magazine enables the learner to promote their literary taste, reading and writing habits. It encourages writing tendency in student-teacher and attracts their attention on current events and incidents. Problem: No significant problem has been occurred. 2. Best Practices: Title: Clean Campus green Campus. Objectives: 1. To create awareness among the students for the need of an eco friendly campus counter the growing hazards of pollution . 2. To create a sense of responsibility among students to keep the campus green and clean. Context: The college has a very big campus with a fair amount of trees. Besides the college may also encounter the garbage generated from households, shopkeepers, students etc. Under such circumstances the college has to clean the campus in a regular manner. Practice: This best practice is small but significant step in involving the students to make the college clean, green and eco friendly and in turn creating awareness in them about the need for conservation of the environment. Common practices include campus cleaning, awareness rallies, campaign and lectures. These activities are largely carried out by members of LCTU. The respected principal advised the students to create a garden with seasonal and permanent flowers. The first year students are encouraged to focus on environmental studies from a practical point of view. Lectures on environmental awareness, pollution and harmful effects of polythene were organized. Students are advised to reduce the use of plastic and other disposable items.. Evidence: The campus is now having well maintained gardens trees. There Problems: The collage has a huge area to manage.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://lakhipurcollege.in/agar-2016-17/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Health and Education should go ahead with hand in hand. Actually it is the motto of the institution. For this, in the academic calendar is framed aiming at the qualitative and effective education. The physical exercises like yoga, games and sports are also promoted. Moreover, for students' mental health literary activities and library works are encouraged.

Provide the weblink of the institution
http://lakhipurcollege.in

8.Future Plans of Actions for Next Academic Year

1. To convert the college to a complete green campus. 2. To develop a smart classroom. 3. To introduce NCC and NSS. 4. To increase curricular, co curricular and extension activities. 5. To improve library facilities. 6. To extend and improve water and sanitation facilities. 7. Re innovation of classroom. 8.To inspire research programs