



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Lakhipur College
• Name of the Head of the institution	Mirza Mannaf	
• Designation	Principal i/c	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	6003874639	
• Mobile No:	9101997323	
• Registered e-mail	lakhipurcollegeglp@gmail.com	
• Alternate e-mail	saloijk@gmail.com	
• Address	Lakhipur College, Lakhipur, Dist. Goalpara	
• City/Town	Lakhipur	
• State/UT	Assam	
• Pin Code	783129	
2.Institutional status		
• Affiliated / Constitution Colleges		
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Sri. Jayanta Kumar Saloi				
• Phone No.	9435324525				
• Alternate phone No.	9706977478				
• Mobile	6003874639				
• IQAC e-mail address	iqaclc2020@gmail.com				
• Alternate e-mail address	saloijk@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://lakhipurcollege.in/wp-content/uploads/2022/03/AOAR-2019-20.-SUBMITTED.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://lakhipurcollege.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2020-2021.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	74.00	2005	28/02/2005	28/02/2010
6. Date of Establishment of IQAC			05/09/2002		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
N/A	N/A	N/A	N/A	N/A	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1.Organized one webinar on ICT 2. Organized one webinar on acing an interview 3.Celebration of world women Day 4.Women empowerment program by Lakhipur college in collaboration ICDS, Goalpara 5. One Day workshop on NAAC 6. Awareness program against witch-hunting 7. Medical camp for COVID-19 vaccination in collaboration with Lakhipur PHC 8.Motivational speech by SP, Goalpara</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
webinar on ICT	Organized
webinar on acing an interview	Organized
Celebration of INTERNATIONAL women's Day	celebrated
Women empowerment program	Organized
One Day workshop on NAAC	Organized
Awareness program against witch-hunting	Organized
Medical camp for COVID-19 vaccination	Organized
Motivational speech by SP	Organized

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>24/12/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Governing Body	24/12/2021
Name	Date of meeting(s)				
Governing Body	24/12/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2010-2020</td> <td>30/09/2020</td> </tr> </tbody> </table>		Year	Date of Submission	2010-2020	30/09/2020
Year	Date of Submission				
2010-2020	30/09/2020				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

Extended Profile

1. Programme

1.1

1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 865

Number of students during the year

File Description	Documents
Data Template	View File

2.2 363

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 176

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 16

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 22

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	865
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	363
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	176
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	16
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	22
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	13
Total number of Classrooms and Seminar halls	
4.2	3986402
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the university. Our faculty members have worked on it and their sub committees substantially and contributed to the curriculum development.

the college ensure effective curriculum delivery through systematic and strategic transparent mechanism.

- Academic calendar
- Time table
- Teaching plan
- Teaching aids
- Remedial teaching
- Teacher's support
- Feed back

Academic Calender : The college follows the academic calender issued by the Gauhati University. The HOD conducts the metting to distribute work load allot subject,planed the activites of the department. The principal monitors the effective implementation of the calender through formal metting with HOD and discussion with faculties.

Time-table: The college constitues the time table committee and its prepared by respective department as well as displayed on the notice board.

Teaching Plan: Teaching plan is prepared by every faculty members at the beginning of academic year.

Teaching Aids: The faculty uses charts, maps, models, chalk and board. Method like seminar, group discussion, Quiz, workshop, case study for effective delevery of curriculam.

Remedial Teaching: The faculties havetaken the innitiative for improvement of slow learners with the help of remedial classes.

Teacher's Support : The college encourages the faculty to participate in orientation and refresher course to update their knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://lakhipurcollege.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares and publishes academic calender containing the relevent information regarding the teaching learning schedule (working days) various events to be organised , holidays, dates of internal examination, semester examination etc.The academic calender help the teachers to know all the activities regarding continious internal evaluation process of the college and it is also uploaded on the website of the college as well as it is displayed in the Principal Office regarding continious internal evaluation, the faculties taken innitiative through sessional examinations, seminars, project works, class

test , workshop and semester examinations. The review of internal assessment is taken by the Principal regularly for the smooth functioning of internal assessment process, examination committee has been formed at the college.

Necessary information has been sendto the concern university about the students who are appearing for examination conducted by the university. The record ofthe internal assessment is systematically mantained at the college.

The process of continious internal evaluation is as follows:

- Teacher : Every teacher of the college is assigned the subject to be taught during the academic year.The teacher plan the teaching an evaluation scheduled.
- HOD: The HOD compiles the academic plan and submitted to the teacher.
- IQAC: The IQAC compiles the inputs recieved from the various department.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://lakhipurcollege.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution integrates crosscutting issues of the society like moral values, human values, professional ethics, ethical values, gender equality, environmental issues which are inseparable part of our curriculum.

- **Moral Values, Human Values and Professional Ethics** : A career counselling programme related to values and ethics organized by our college to encourage the students. The college also celebrates National and International importance as Republic Day, Women's Day, Independence Day, Teacher's Day, Human Rights Day, International Yoga Day. These celebrations nurture the moral, ethical and social values in the student.
- **Gender Sensitization** : The college has women's cell to provide counselling to students, promote Gender Equity among students and also deal with related issues of safety and security of female students, staff and faculties. The college campus is secured with CCTV and high level security.
- **Environment and Ecology** : The course on environment and ecology related to ecosystem and its balance and sustainability is an integral part of the curriculum of B.A 2nd Semester. University prescribed this course for creating awareness and developing importance of environment amongst students. The college has a hygienic drinking facility. The college organizes workshop/seminar on environment and ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

14

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	View File	
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URL for stakeholder feedback report	No File Uploaded								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken								
<table border="1"> <thead> <tr> <th data-bbox="86 981 529 1048">File Description</th> <th data-bbox="529 981 1436 1048">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1048 529 1151">Upload any additional information</td> <td data-bbox="529 1048 1436 1151" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1151 529 1339">URL for feedback report</td> <td data-bbox="529 1151 1436 1339" style="text-align: center;">http://lakhipurcollege.in/wp-content/uploads/2022/01/Report-on-Student-Satisfaction-Survey-2020-21-Session-2.pdf</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	http://lakhipurcollege.in/wp-content/uploads/2022/01/Report-on-Student-Satisfaction-Survey-2020-21-Session-2.pdf			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	http://lakhipurcollege.in/wp-content/uploads/2022/01/Report-on-Student-Satisfaction-Survey-2020-21-Session-2.pdf								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
450									
<table border="1"> <thead> <tr> <th data-bbox="86 1697 529 1765">File Description</th> <th data-bbox="529 1697 1436 1765">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1765 529 1832">Any additional information</td> <td data-bbox="529 1765 1436 1832" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1832 529 1944">Institutional data in prescribed format</td> <td data-bbox="529 1832 1436 1944" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of									

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

255

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution assesses the learning levels of the students in two ways at the time of the commencement of the programme. students enrolled in various disciplines are identified as slow and advanced learners based on the entry level tests conducted by each department. this helps to identify the slow learners as well as the advanced learners.

Strategies adopted for slow learners

- Remedial classes are conducted with an aim to improve the academic performance of the slow learners
- Academic and personal counselling are given to the slow learners by the tutor, mentor and the counselling cell
- Strategies adopted for an advanced learners
- Special coaching classes for the toppers of every class
- Participation by the student in the in-house competition such as debate, group discussion, problems solving are also encouraged.
- Talented students are motivated to participate in extra curricular activities , exhibition and cultural activities competition.

File Description	Documents
Link for additional Information	http://lakhipurcollege.in/wp-content/uploads/2022/01/IMG-20220105-WA0011.jpg
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
865	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

the college provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. All the department conduct innovative programmes which stimulates the creative ability of students and provide them to nurture their problem solving skills and ensure participative learning. The college organizes sessional test, class test, innovative projects. Also students are motivated to participate in inter-College as well as state-level competition.

1. **Experimental learning:** Education department conduct their psychological experimental learning with the help of syllabus.
2. **Participatory learning:** In this type of learning, student participates in various activities such as Seminar, Group Discussion, Wall papers, Projects and the skill based on course, Semester Examination.
3. **Problem solving Method:** All the department encourages students to acquire and develop problem solving skills. For these colleges organizes -Expert lecture on various topic, assignment based problem, quizz competition, case study, debates etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://lakhipurcollege.in/wp-admin/post.php?post=350&action=edit

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now it is essential for the student to learn and mastered the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional made of instruction to engage students in long term learning. College uses Information and communication technology (ICT) in education to support, enhance and optimize the delivery of education.

The following tools are used by the Institution.

ICT Tools:

- Projectors
- Desktop and Laptop
- Printers
- Scanners
- Online class through Zoom, Google Meet, Microsoft Team
- Use of ICT by Faculty
- Powerpoint Presentation
- Video conferencing
- Workshop
- Seminar

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://lakhipurcollege.in/wp-admin/post.php?post=350&action=edit

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

16

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

236

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard proces of internal examination in the college. In our college sessional examination, class test are conducted in a standard mode. The scedule of the sessional examination and class test are decided at the begining of the session in the form of academic calender. Acording to the academic calender, the teacher have to take class test which may be in the form of written test, blackboard presentation, powerpoint presentation, quiz etc. which the subject teacher decides. The marks of class test are shown in the classroom. The student can observe their test copies.

The concerning subject teacher keeps the record of all sessional examination and class test. Similarly the blackboard presentation or the powerpoint presentation is done by the students. This method is very useful for personality development of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://lakhipurcollege.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2020-2021.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in terms of dealing with internal examination nrelated grievances. Vvarious internal examination are being performed through out the semester. Some of them are

Internal assessments:

- **Sessional Examination:** The college conducts sessional examination according to the academic calendar provided by the Gauhati University. The faculty evaluates the paper within a week of conduction of test.
- **Assignments:** The concerned departments also give assignments to the students for internal assessment. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolved grievances if any.
- **Seminars:** The concerned departments also organized seminar on various topics related to their subjects. The seminar papers are evaluated by the departmental teachers and marks were recorded as well.
- **Project Evaluation :** Projects works are also given to the students by the concerned departments of our college. The project works have been evaluated by the teachers of concerned departments and marks were recorded.

File Description	Documents
Any additional information	View File
Link for additional information	http://lakhipurcollege.in/photo-gallery/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

There is a standard process of Internal Examination in the college. According to the academic calendar student has to appear sessional examinations, final examination. The schedule of the internal examination is decided at the beginning of the session. According to the academic calendar a teacher has to take internal assessment in the form of sessional examination, assignments and seminar papers. The marks of the sessional test are shown in the classroom and it's student can ask about it's performance. Student can observe their test copies. Record of obtain mark is written in register.

Mechanism of Communication:

- The college adopts outcome based education.
- At least five hours are spent by the teacher for introducing

the subject to the students.

- Learning outcomes of the course are observed and measured periodically.
- The student are also communicated about the programe outcomes, programe specfic outcomes and course outcomes through tutorial meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://lakhipurcollege.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2020-2021.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institute is affliliated to Gauhati University. We offered under graduate course under the faculty of Arts.the institute followed the curriculum design by our affliliated university. The programme outcomes, programmes specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and the departmental notice board.

After measuring attainment of programme outcomes, programme specific outcomes and course outcomes, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. We took utmost care of measuring the level of attainmnt of programmes outcome,programme specific outcomes and course outcomes and followed formal as well as informal mechanism for the measurement of the outcomes.The mechanism as follows:

- The institute followed the academic calender of our affliliated university.
- All the subjects teachers maintained academic diary in every year.
- Institute considered feedform from the parents.
- The programmes open outcomes of Bachelor of Arts as follows:
- Critical and creative thinking of the students have been developed
- Students developed their communication skills
- Ethical values are incalcatd among the students.

- **Attainment of Course outcomes are calculated by using university result**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://lakhipurcollege.in/photo-gallery/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://lakhipurcollege.in/wp-content/uploads/2022/01/Result-Sheet-of-Students-2020-21-Sesion.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://lakhipurcollege.in/wp-content/uploads/2022/01/Report-on-Student-Satisfaction-Survey-2020-21-Session.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement faculty, students and staffs with neighbourhood community for their holistic development and sustained community development through various activities. Every year, programs are organized under which students and staffs participated voluntarily in community based activities with neighbourhood.

- Every year programs are organized under which student and staffs participate voluntarily in community based activities with neighbourhood. Various awareness programs, workshop, rallies and road shows with themes like cleanliness, green environment and tree plantation, Gender Sensitization, Road safety awareness and empowerment of women.

- Continuous voluntarily activities to maintain cleanliness in and around the campus, create awareness about the role of clean environment in human health and contribute to the national Swachh Bharat Abhiyan
- Awareness programs on oral health
- Training of rural women

Learning Outcomes of the Activities:

- Enlarge the knowledge of societal issues and problems and to search solutions by getting involved with their lives
- Developed a passion and brotherhood towards community
- To develops the social skills, management skills, leadership skill, and analytic skills

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities and learning resources are categorized as under :

- Learning resources include resources and infrastructure required for Library, Laboratories, Computer Centres, Classroom Teachings, Events, Meetings and Conferences.
- Support facilities include hostels non resident centres, canteen, seminar halls, committee rooms, sports ground etc.
- Utilities includes safe drinking water and power generators.

Classes are scheduled for optimal utilization of the available physical infrastructure

Particulars

Numbers

Date of Acquisition

Classroom

13

1985,1986,1988,1989,1996,2002,2004

Seminar Hall

1

2002

Smart Class room

1

2021

Computer Lab

1

2004

Conference Hall

1

2002

Library Building

1

1984

Psychological Labortory

1

1994

Administrative Building

1

1994

Teachers' Conference Room

1

2004

Departmental Room

7

2001

Exam Cell Room

1

2004

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lakhipurcollege.in/photo-gallery/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facility for various cultural activities such as

- Open stage
- Soundbox and mike
- Harmonium
- Tabla

The institution has facility for sports

- Play ground
- Carrom board
- Chess
- Shotput
- Discus throw
- Javelin throw
- Skipping

Yoga Training centre

- 1 class room
- Yoga mat

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://lakhipurcollege.in/photo-gallery/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://lakhipurcollege.in/photo-gallery/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3986402

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is a learning resource centre for the students and teachers. The users can access the wide range of resources comprising textbooks, reference books, periodicals etc. of Indian and international authors. The library has a total collection of 13,000 textbooks and reference books till date covering different subjects. The Library has a total 31 (thirty one) journals and 1680 Magazines and 2 (Two) Newspapers. The library has KOHA (an integrated Library Management Software) for the automation of the housekeeping activities of the library for library automation. Recently, for accessing the e-resources through N-LIST (National Library and Information services Infrastructure of Scholarly Content) program has been installed in the library. It also introduced Barcode for smooth running of day-to-day library works. Students are allowed to borrow books against library borrower's card. Features: Library opening hours from 10:00 a.m. to 4:00 p. m. Computerized circulation using Barcode OPAC (Online Public Access Catalogue) Digital Library Section Popular Magazines National/ International Journals Wi-Fi facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

273829

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college update its ICT facilities to ensure efficient functioning . Extensive infrastucture has been set up during the last five years

- IP based surveillance system
- IP Based telephony
- Remote Laboratories
- The infrastructure includes
- Desktops(Xeon, Intel I5, Dual Core, AMDprocessor based with 4 TO 32 GB RAM
- Laptop
- Total number of systems =15
- 2 rack servers
- IP Based surveillance system
- IP Camere
- IP phone

- 8 NVR With 156 TB of storage
- 50 Cisco Switches

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3986402

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of library facility

The books and journals are maintained against disfiguring . Book binding is carried out on regular basis for damaged books to avoid further damage . Stock verification is done as apart of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites . Library committee has been constituted for coordination in respect of learning resources .

- Procurement of new books and renew of journals and recommendation for additional books .
- Updating and maintaining of all library records
- Addressing issues and grievances of users
- Update and upgrade the library contents , periodically as per updates in curriculum

Sports complex

- Playground
- Badminton court
- Volleyball court

Computers

The institute has an adequate number of computers with internet connection and utility softwares. Computer systems , UPS, Softwares and servers are maintained by out sourced technicians, Lab asstt. and Lab incharge

Classroom

13 Classroom with enough sitting capacity

Cleanliness of classroom is maintained on regular basis

ICT enabled class room

smart class room

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://lakhipurcollege.in/photo-gallery/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

400

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1340

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	http://lakhipurcollege.in/photo-gallery/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
670	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
670	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

4

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Cultural Committee

The Cultural Committee of Lakhipur College organizes various events during the academic calendar by maintaining the norms of Indian tradition and culture as well as touching global diversities of culture too. These events are organized keeping in view the students, faculty and management's collective interest of talent exhibition. We add flavor to the college by planning and conducting events in collaboration with other committees. The committee also conducts Mehendi, Traditional Dress competition , Bride competition etc.

Objective of the Committee:

Objective: To promote and arrange extra-curricular activities to bring out the talents of students in the performing arts.

Responsibilities:

a) The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.

b) To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute.) by delegating various tasks.

c) To the procedure to organize cultural events.

d) To communicate about various festivals and events to be celebrated in the college and give a wide publicity.

e) Arranging events/programs for staff and students in coordination with 'Students Cultural Committee'.

Teacher Members:

Serial no

Name

Designation

Status

1

Dr. Barnali Rabha

Asstt. Prof. Dept. of Education

Convenor

2

Dr. Anupama Rabha

Asstt. Prof. Dept. of Assamese

Member

3

Dr. Bijaya Devi

Asso. Prof. Dept. of Education

Member

Students Member:

Serial No

Name

Designation

Status

1

Mridula Hajong

Student

member

2

Puja Das

Student

member

3

Gargeswar kshatriya

Student

member

4

Nasmita Hajong

Student

member

5

Dipambita Hajong

Student

member

6

Sewali Hajong

Student

member

7

Khanindra Sutradhar

Student

member

8

Nirmila Hajong

Student

member

Sports Committee of Lakhipur College

Objectives:

The College provides facilities for Sports and Games activities for students. Students are encouraged to participate in institutional Sports events. The winners at the college level will be considered for participation at inter collegiate and inter university level.

Composition of the Committee:

Teacher Members:

Serial no

Name

Designation

Status

1

Prof. Mirza Mannaf

Principal I/C

Chairmen

2

Sarat Kumar Nath

Asstt. Prof., Department of Economics

Sports Instructor/Member

3

Heerak Jyoti Nath

Asstt. Prof., Department of History

Member

4

Imram Mozid

Asstt. Prof., Department of English

Member

5

Dr. Arshad Laskar

Asstt. Prof., Department of Arabic

Member

Student Members: All the Department Representatives.

Periodicity of Meetings: The Committee meets twice in a year on second Monday of January and August, or more times as required.

Functions

The committee plans the activities within the allotted budget and gets the permission of principal before the activities actually commence. The committee organizes activities at the college level. The committee holds competitions annually. The winners at the college will be considered for participation at inter college and inter university level. The committee seeks the approval of the principal in advance for the participants presenting the college outside.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college Alumini Association contribution

- College main gate donated by the Alumini.
- Regular Yoga claases were taken by Alumini in Education Dept.
- Offer honorary services to teach in the institution.

File Description	Documents
Paste link for additional information	http://lakhipurcollege.in/lakhipur-college-downloads-2/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Mission</p> <p>Lakhipur college provides students with quality education and support services that lead to the successful completion of degrees , certificates, career educatin and basic skills proficiency . The college provides education for the development of critical thinking, effective communication, creativity, values and cultural awarness . The college help the students to identify hidden tallents , provide opportunities for them to realize their fullpotential and thus shapethem into future leaders., Entrepreneurs and above all good human beings . In meeting the needs of our demographically diverse student populations, we embrace equity and accountability through measurable learning out comes and students achievement.</p> <p>Vision</p> <p>The college is driven to provide quality education that are responsive to the needs of our students, to prepared young minds for gaining knowledge, skills and sesitivity and empower them to meet and exceed challenges as active participants in shaping the future of our world.</p>	

File Description	Documents
Paste link for additional information	http://lakhipurcollege.in/wp-content/uploads/2022/01/Mission-and-Vision-opf-Lakhipur-college-converted-pdf.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participative management ideas pertaining to academic goals , Organizational progression and better campus life are collected from all stake holders to promote efficient functioning of the college . Believing in democratic values the institution has decentralize and participative management .

Objectives

- To bring together contributions from all traditional and non traditional fields of humanities and social science
- To advance human self understanding and communication
- To foster multi cultural and international conversession concerning the human issues
 - Collaboration with External Agency
- ICTA
- ICDS, Lakhipur
- Transport Department, Lakhipur
- Municipal Board , Lakhipur,
- Dudhnoi College
- Bikali College, Dhupdhara
- Habraghat Mahavidyalaya
- Joleswar college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Core values of our institution

- Excellence in teaching and learning
- community engagement
- Respect and commitment
- Holistic Development of students

Objectives of perspective plan

While preparing the present perspective plan, the IQACHas consider the following objectives

- To ensure top quality standards in higher education
- Contributing to national development
- Developing requisite competencies among the students of the college.
- Inculcating a value system among the students
- ICT based teaching and learning

Focus of stragic plan

- ICT based teaching
- Organize study tour for students
- provided a library facilities for students
- Encouraging the teachers to participate in orientation program , refresher courses , short term courses

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Functions of Key Administrative Positions

POSITION

FUNCTIONS

GOVERNING BODY

- Review academic and other related activities of the College
- Consider recommendations of the Principal regarding Promotions
- Past annual budget of the College

PRINCIPAL

- To prepare all the agenda items, co-ordinate the conducts of meetings and arranged to follow up all actions required
- To provide leadership , guidance, help implementation and monitor all the academics activities in compliance with the affiliated universities
- To conduct all the examinations
- To initiate all the developmental activities, monitor the progress and report to the GB
- To ensure the preparation of reports on various activities and also the annual report of the college

COMMITTEES

- Every Community constituted at college level and departmental level have the faculty members as an in charge with two or more faculty members as committee members
- Committee in charge will look after the Committees program and operations

HOD

- Department HOD prepares the departmental workload as per GU syllabus
- Preparation of lists of weak student in each class
- Arrangement of remedial class for weak student

IQAC

- IQAC is responsible for fixing quality parameters for various academic and administrative activities
- Monitoring the organization of class work and other related activities
- Documenting various program/academic activities leading to quality improvement and reviewing their effectiveness in quality improvement/sustenance

File Description	Documents
Paste link for additional information	http://lakhipurcollege.in/igac-committee/
Link to Organogram of the Institution webpage	http://lakhipurcollege.in/lakhipur-college-downloads-2/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures in place for its teaching and non-teaching . The various welfare scheme are as follows .

- Medical allowance
- Meternity benefits as per norms
- Child care

Facilities for the Teaching and Non-Teaching staff:

- Medical Leave
- Casual Leave
- Child care leave
- Meternity leave
- Wififacility

- Yoga class
- Libray facility
- Canteen facility
- Computing Facility
- Sports Facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the UGC regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education- 2010 (Regulation no. F-3-1/2009

dated June 30, 2010), together with all amendments made their in from time to time for its teaching and non teaching staff.

The performance of each employee is assesd annually after completion of one year of service.

Teaching Staff

The performance of each faculty member is assesed according to the annual self assesment for the performance based appraisal system(PBAS)

Non-TeachingStaff

All Non- teaching staff are also assessed through annual confidential reports and annual performance appraisal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has established a mechanism for conducting internal and external audits on the financial transaction every year to ensure financial compliance . Internal audits is conducted half yearly by the internal financial commitee of the institution . The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audits is conducted once in every year by an external agency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintain and follows a well plan process for the mobilization of funds and resource. The process involves various committees of the institute as well as the department heads and accounts office . Institute has design some specific rules for the fund uses and resource utilization

- Mobilization of funds , the student tution fees is the major source of income for the institute .
- Alumini contribute to the institute by raising funds to make the main gate of the college.
- Utilization of funds
- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non recurring expences.
- The quotationsof the items are scrutinize by the finance and purshase committee before a final decission is made on parameters like , pricing , quality,terms of service etc.
- The principal ,finance and purchase committees along with the accounts department ensure that the expenditure lies within the alloted budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC , Lakhipur college mainly focusses on imparting quality education through its innovative , comprehensive and flexible education policy. The IQAC carries out activities that encompass all aspects of the institute functioning . The IQAC has been performing the following task on a regular basis which are given as follows.

- Improvement in quality of teaching and research by regular inputs to all concern based on feedback from students
- Providing inputs for best practises in administration for efficient resource utilization and better services to students and staff.
- Providing inputs for best practices in yoga with the help of Alumini.
- Providing inputs for best practices in gardening with students active participation.
- Providing inputs for academic and administrative audit and analysis of results for improvement in areas found weak.
 - Students and staff give their feedback and suggestions on teaching and adminstrative performance through the suggestion box or through email to the co ordinator IQAC, Lakhipur college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC Continiously reviews and takes steps to improve the

quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute strictly.

Admission to various programmes, summer winter vacations, examination schedules and declaration of results are notified in the academic calendar.

All newly admitted students have to compulsorily attend the sessional test, to take active part in various co-curricular activities, discipline and culture of the institute conducted by the institution at periodic intervals. All students are also given a guided tour of the campus about the various facilities present in the institution.

Feedback from students is also taken individually by teachers for their respective courses, and also directly through IQAC. Students are also free to approach Principal of the institute for feedback and suggestions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the last five years.

- Separate NSS unit is started exclusively to encourage the girls students and the unit is successfully conducting various activities to serve the society.
- The health center is provided on the campus.
- BETI BASAO BETI PADHAO Jana Andolan rally at Lakhipur town.
- Celebration of international Women Day.
- Rakhi making competition.
- Yoga session.
- Seminar on Prevention of Sexual Harassment.
- Seminar on Women Empowerment.
- The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability as heads of the department and convenors of various committees and discharging their duties efficiently.

File Description	Documents
Annual gender sensitization action plan	http://lakhipurcollege.in/wp-admin/post.php?post=540&action=edit
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://lakhipurcollege.in/photo-gallery/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The college has a place on its campus where the solid wastes material are disposed.

Liquid waste management:

There is no liquid waste management in the collge.

E-Waste management

There is no E-waste management in the collge.

Waste recycling system:

There is no recycling system in the collge.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://lakhipurcollege.in/photo-gallery/
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organises and conducted several

activities to build and to promote an environment for ethical, cultural and spiritual values among the students and staffs. To develop an emotional and religious feeling among the students and faculty, commemorative days are celebrated on the campus with the initiative and support of the management not only for recreation and amusement but also generate the feelings of oneness and social harmony.

The college and its teachers and staffs jointly celebrate the cultural and regional . for example- New Year Day, Fresher Party, Teacher's Day, Orientation, Farewell Programme, Youth Day, Yoga day, Women's Day etc. The college also organises motivational lectures for all round development of teachers and students.

In this way, Institute efforts in providing an inclusive environment for everyone with tolerance and harmony towards cultural and regional linguistics, communal, socio-economy and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India is a democratic country with different backgrounds viz., cultural , social , economic , linguistic and ethnic diversities governed and guided by the constitution irrespective of caste, religion , race sex.

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights , duties and responsibilities of citizens which enables them to conduct as a responsible citizen.

To equip students with the knowledge , skill and values that are necessary for sustaining ones balance between a livelihood and life by providing an effective, supportive , safe, accessible and accessible and effortable learning environment. This elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on

culture, traditions, values, duties and responsibilities by prominent people. The institute conduct awareness program on the ban on plastic cleanliness, swatch Bharat etc. involving students.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To build a nation of youth who are noble in their attitude and morally responsible, the college organises and conducted several

activities to build and to promote an environment for ethical, cultural and spiritual values among the students and staffs. To develop an emotional and religious feeling among the students and faculty, commemorative days are celebrated on the campus with the initiative and support of the management not only for recreation and amusement but also generate the feelings of oneness and social harmony.

The college and its teachers and staffs jointly celebrate the cultural and regional . for example- New Year Day, Fresher Party, Teacher's Day, Orientation, Farewell Programme, Youth Day, Yoga day, Women's Day etc. The college also organises motivational lectures for all round development of teachers and students.

In this way, Institute efforts in providing an inclusive environment for everyone with tolerance and harmony towards cultural and regional linguistics, communal, socio-economy and other diversities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Presentation of Best practice

1. Title of the practice

Yoga : Health and Mental well-being

2. Objectives of the practice:

i) To enable the students to have good health,

- ii) To practice mental hygiene
- iii) To possess emotional stability
- iv) To integrate moral values
- v) To attain higher level of consciousness.

Principles :

- Proper exercise:- Proper exercise is necessary to keep the body healthy, strong and flexible.
- Proper breathing :- Through Pranayam i,e Anulom -Bilom, Kopal vati, proper breathing can be possible. So, it is important to incorporate Pranayam in one's regular practice.
- Proper relaxation:- Proper relaxation is yet another important factor must incorporate in to our regular practice in order to allow the body and mind to recharge and rejuvenate.
- Proper diet and nutrition:- It enables the body to maximum the bebefitr from food, air, water as well as sun light.
- Positive thinking and meditation:- It helps us to purify the mind and experience for inner peace.

3. The Context:

The challenges were faced when we design the Yoga practice-

- Practicing alone which can lead to laziness
- Creating sequences that are challenging
- Including more advanced Asana
- Distraction from surroundings
- Not being able to focus
- Worry about doing it right
- Holding Asana for a long time

4. The practice

Yoga is very much unique practice in connection with both physical and mental health. In the present scenario of Indian Higher Education we find most of the students facing mental problems due to overburden of classes, examinations and assignments. There is additional burden of career choices. For these reasons students as well as the faculties are under unbearable mental pressure which may lead to serious mental illness like depression. Ultimately depression leads to the tendency of suicide. Keeping in mind these

problems the authorities of Lakhipur College

has decided to introduce Yoga as a course of study. Yoga is a scientifically proven remedy for mental health. To produce suitable human resource we must include Yoga in our syllabus. Both the students and the faculties are benefited by this unique branch of study. Accordingly a Yoga trainer is appointed to impart basic knowledge of yoga to the college fraternity.

The students of each class are divided into specific batches to categorise them under a particular period of time. The trainer teaches the students and the faculties as well twice a week.

5. Evidence of Success:

The result from the Yoga Practices the students are benefited in various ways-

- Yoga improved their immune power
- Through Yoga practices the students are unable to improve their quality of life
- It is seen that the students are able to reduce their anxiety
- Yoga practices reduces the students ' tension
- Yoga practices reduced the stress of mind of the students
- Yoga practices improve the flexibility of body as well as mind
- It is seen that Yoga practices improve the strength of the body and mind of the students
- Yoga practices improve the total balance of the students
- Yoga improves the health of the bone

6. Problems encountered and resources required:

As we have limited space we are not able to accommodate too many students at one batch. Therefore we have to arrange for two batches in a week. As a result, one batch of the students takes only one class in a week. We are trying to increase the number of batches.

Another problem we are having is that the unavailability of local yoga teachers. For this reason we have to hire teachers from other areas which cost a lot. Very few resources of the college cannot afford for higher cost.

7. Notes (Optional)

In other nearby institution we can make a program on physical education through co curricular activities that is game and sports for physical growth of the students of that institution.

Other information regarding values and best practices we would like to include value education.

Presentation of Best practice

1. Title of the practice: Gardening: Beautification of College Campus

2. Objectives of the practice:

- i) To make the students aware about the degradation of environment in the surrounding area
- ii) To make the students aware of the benefit of plantation
- iii) To provide the knowledge of nursing of various flower plants
- iv) To enable the students to indentify various plants
- v) To make them familiar with different fertilizers

Principles :

- Build and maintain soil health. The soil is full of life, which supports healthy plant growth.
- Encourage biodiversity: Different life forms such as plants, insects, birds and mammals all have a role in creating a resilient growing system.
- Use resources responsibly: The gardener uses resources sustainably, with minimum damage to the planet. Includes guidelines on use of water, energy, wood, plastic and growing containers.
- Avoid using harmful chemicals: wing area, and all the life-forms within and beyond it.
- Maintain a healthy growing area: Keeping the growing area in good health, rather than just pest and disease free. A diverse and vigorous growing system, good hygiene, and close observation all help prevent problems.

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3. The Context:

The challenges were faced when we design the Gardening-

- Insects Destroying Plants. Insects are at the top of the list of gardening problems when it comes to vegetables and other crops.
- Weeds.
- Poor Soil.
- Disease Infestation.
- Blossom end Rot.
- Plants Look Visibly Burnt.
- Brown Spots on Leaves.
- Tiny White Spots on Leaves.

4. The practice

* Createa "healthy" soil--In the rush to plant, this important step is often overlooked, yet it can make the difference between a productive and a so-so garden. Many insects are attracted to unhealthy, poorly growing plants. Poorly growing plants also recover more slowly from insect injury. Have a soil test and follow the recommendations to supply a full range of nutrients. Adding extra fertilizer won't create healthy soil, because excess nitrogen or phosphorus can promote insect and disease injuries. Add organic matter to the soil each year in the form of soil amendments or mulch.

* Choose pest-resistant or tolerant varieties-Nursery and garden catalogs often identify such varieties.

* Start with quality seeds and healthy plants--Purchase stocky, dark green transplants, and buy certified virus-free seed potatoes.

* Eliminate competition--Remove weeds and grass from the growing site because they compete for nutrients and water. Keep plants growing vigorously. Rapidly growing vegetables can better tolerate or outgrow insect and disease damage, but they also quickly use up available nutrients. Applying fertilizer and water at critical times during maximum plant growth is essential for producing pest- and disease-resistant plants.

* Keep it clean--Remove plants and debris after harvest to avoid harboring insects and diseases. Remove weeds which may provide

shelter for pests. Dispose of or burn diseased plants, fruits, and vegetables. Composting is seldom thorough enough to eliminate disease-causing fungi and bacteria.

* Rotate crops--Planting the same crop in the same place year after year invites losses due to soilborne diseases and overwintering pests. Follow a crop rotation of at least 3 years for the four major vegetable plant families--Solano (tomato, potato, pepper, eggplant); Cucurbit (melons, squash, cucumbers); Cruciferous (broccoli, cauliflower, cabbage, Brussels sprouts); and Allium (onion, garlic, leeks).

* Choose a sunny location away from large trees-- Eight to ten hours of direct sunlight a day are necessary for proper growth, flowering, and fruiting of most vegetable crops. Sunlight also helps to dry foliage and reduce many fungal and bacterial diseases.

* Water properly--Plants receiving either too much or not enough water will be less vigorous and more susceptible to diseases and pests. Consider using a form of drip irrigation, which keeps foliage dry and helps prevent foliar diseases while using water more efficiently.

* Use mulch--Mulches help control weeds and reduce moisture evaporation from the soil surface. They also help to prevent rot caused when fruit is in contact with bare soil. When tilled under, organic mulches become valuable soil amendments.

* Provide good air circulation--Overcrowding plants can cause weak growth and an increase in foliar diseases. Stakes, cages, trellises, and pruning all help to increase air circulation.

* Plant at the proper time--Seeds planted too early are more susceptible to rot. Delay planting until the soil has warmed to allow rapid germination and growth of the young plants.

* Get to know the major pests in your area--Learn the weaknesses in their life cycle, their habits, and at which stages they are most easily controlled. Refrain from using any pesticide until you have correctly identified a pest.

* Grow crops that have fewer pest problems--Plants that have few insect and disease problems include loose leaf lettuce, rhubarb, Swiss chard, garlic, co lettuce, leeks, parsley, sweet potatoes, okra, beets, snap peas, parsnips, carrots, onions, and kale.

* Put up bird feeders and birdhouses--Birds are the leading predators of insects. For instance, more than a dozen species of birds are known to feed on moth larvae.

* Inspect the entire garden at least weekly--Check the undersides of leaves. Discover any symptoms when they first develop so that they can be more easily controlled.

* Be realistic in your expectations--Accept the fact that there may be some damage and even an occasional crop failure. This is also the case in many gardens using conventional pest control methods.

5. Evidence of Success:

The result from the Gardening Practices the students are benefited in various ways-

- Gardening boosts mood.
- It improves the quality of life.
- May lower the stress level.
- It helps to encouraging mindfulness.
- May enhance the immune system.
- It helps to burn calories.
- May strengthen their bones.
- Helps to control blood sugar level.

6. Problems encountered and resources required:

1. Students are always busy read their regular classes, so, they are unable to spare their valuable time for gardening.

2. Lack of active participation by the students since they are coming from the interior places.

3. Most of the students are of economically weaker section of the society, so, they engage themselves for other income activities.

4. Due to non-availability of college fund, the authority is unable to provide sufficient equipments for gardening.

7. Notes (Optional)

Gardening is the best way for the students to train themselves and to equip the way of self dependence.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has provided tremendous thrust and priority to each program of diversity inclusion and integration- an area distinctive to the vision of the college. The vision of the college is to educate, enable, and empower young men and women from different sections of the community. The college emphasizes the need to mainstream the marginalized and weaker section of students to ensure justice and equity in society. The mission is to steer the education it offers not only towards the pragmatic goal of employability but also to build a life of the mind and sensitize and orient each student to the service of the community for a better life for society and the world to inhabit.

Under its diversity inclusion and integration program, the college during the COVID-19 pandemic in 2020-21 provided online learning facilities for the students. The students were encouraged to attend online classes to make them skills in information and communication technology. The college also helps the students financially for admission purposes.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

FUTURE PLANS

Curriculum

- To open Science and Commerce stream at UG Level.

- To open ugc sponsored courses in our college
- To open Computer Training Courses and Spoken English Course for Past and Present student

Teaching-Learning & Evaluation

- Activation of Evaluation on Teaching and Learning through Tutor-Ward system.
- Remedial programme for students.
- Evaluation on Teaching and Learning with the assistance of students' Feedback.
- Evaluation and Reformation of Examination System.

Research & Extension

- Promotion of Research Culture among faculty and students.
- Publication of Research Journal/News Letter of the College.
- Initiative for National & International Linkage.
- Organise National/International Seminar/Conference.
- Publication of Research Paper through College website.

Infrastructure

- Extension of several class rooms and Extension of computer laboratories for students.
- Construction of Museum.
- Expansion of college central library.

Learning Resource:

- Improvement and Extension of Library facility with special attention of e-information resource by purchasing CDs, DVDs etc.
- Extension of Departmental Library.

Student Progression:

- Coaching of Combined Service Examination.
- Planning specific programme to aware students to join Indian Defence Services, Different State Services, Central/state civil Services etc.
- Organisation of Seminars/Workshop for entrepreneurship Development among the students

Organisation & Management

- Planning and Development Strategies for resource generation.
- Budgeting and optimum utilization of finance, reflected in up-to-date audit.
- Improvement of Teacher-Student ratio for better Academic Development.

Innovative Practices

- Parent-Teacher Association.
- Students' Feedback.
- Academic Counselling.
- Earn & Learn Programme.
- Teachers' Performance Appraisal.

Institutional Commitment towards community

- Formation of Blood Donors' Club from students community.
- Proposal of Community Service through Micro-Savings.

Jayanta k. Saloi Mirza Mannaf

IQAC IQAC

Co-ordinator Chair Person

