

**ACADEMIC AUDIT OF LAKHIPUR COLLEGE  
2022**

It is to certify that the Academic Audit of the LAKHIPUR COLLEGE was conducted on 18<sup>th</sup> March, 2023 by the team constituted by Honourable Vice Chancellor, Gauhati University with the following members:

Prof. Partha Pratim Baruah, Gauhati University  
Prof. Dhrubajyoti Saharia, Gauhati University

**Audit Outcome:**

<b>Percentage acquired</b>	<b>: 71.45 %</b>
<b>Grade accorded</b>	<b>: B</b>

**Observations and Remarks:**

During the visit of the Academic Team, the Principal, and the Coordinator of IQAC apprised the team on various academic aspects of the College and facilitate the team to visit all departments, centres, different cells and facilities. The members had department wise detailed interactions on points necessary for a healthy teaching-learning environment. The Committee's focal points for these interactions were guided by the matrices that will be assessed by NAAC, which the College authority is contemplating to invite shortly. Overall, the Committee is happy to see the positive developments in the College even in the pandemic situation and consequent countrywide lockdown.

With extremely limited resources and spaces, all Departments were nicely organized and functional. Out of a total of 16 faculty members, 08 are with Ph. D. degree which is about 50 percent out of the permanent members. One teacher is with M.Phil degree in the concerned subject. .

It is noted with concern that a few Departments are running with very limited faculty members which need to be strengthened considering the students' enrolment in recent years. It is hoped that the appointments in these Departments shall be made as soon as possible.

The College has the provision of recording data on the Class register, student's progression and alumni in each department which the committee feels a good academic practice. The Records submitted by almost all the departments for the verification of the Committee and the same are duly noted. The record-keeping in the departments are seen to be systematic.

The Committee has noticed that only a few faculty members have publications in reputed Scopus/SCI journals/ UGC CARE listed journals. But it is a matter of concern that the majority of the members' publications are not in high-quality journals or books. The committee advises not to waste time and energy for the sake of numbers of publication, instead the faculty members should try for better publication in standard journals. Though potentiality exists, research enthusiasm seems to be missing; hence, the Committee recommends submitting research proposals by the faculty members to various funding institutions.

The College conducted a good number of initiatives on faculty development in teaching-learning programmes and the teachers and other staff holders seem to be benefited by taking part in such programmes. The Committee is happy to see the students' progression of almost all departments though drop out burden is still a problem to the college.

It is very satisfying to notice that almost 90 percentages of the faculty members are trained with application of ICT tools, specifically in the use of the internet in teaching-learning. A few faculty members are actively engaged in the preparation of e-contents. These contents are disseminated among the students, which are very helpful for the students. The Committee wishes to upgrade those teaching materials regularly and put in use for the benefit of learners. The college authority may take initiatives to institute a biennial teacher award to encourage the teachers.

The College campus is having sound internet connectivity with a dedicated leased line which helps the students and teachers interacting and collating study materials. It is a worthy step taken by the College authority. The college has one well-equipped Computer labs with dedicated browsing centres for teachers and students. But augmentation is required to cater the entire student community. The college is trying to generate some resources by offering a few self-financing courses and an initiative is seen to be taken for introducing a few Vocational Education programmes.

The College Library is not so sound. There are only 13063 books. The library is yet to be fully automated; the committee therefore suggests expediting the process on priority basis. The students-support and counselling for "how to use the college library" must be a regular practice for a college.

The faculty with active encouragement from the IQAC prepared the Lesson Plans for each of the courses. The committee has appreciated the coordination that exists between administration and the faculty members.

The College with the initiatives of the different Departments and IQAC Cell organized several programmes in last couple of years, which is commendable. The College Canteen is good. The College should augment the facilities meant for students' welfare particularly the stadium, well-laid sports facilities, girls' and boys' common rooms, hostels etc. The committee is also suggested to creat a dedicated Day Care Centre for the wards of the faculty members along with the activities of NSS and NCC cadets.

The team prefers to appreciate the Departments for their community services and well documentation of the records. The Committee suggests strengthening the departmental alumni participation in the academic activities.

The decentralization and participation in the institutional governance was reflected in the activity of the Governing body's activities and the activities/participation of the teaching faculty and administrative staffs of the college through management system and empowered committees. The college has perspective development plan and strictly follow the rules and guidelines as set by Govt. of Assam and Gauhati University. Finance management is overall monitored by the college Governing bodies and the Principal being the potent executive officer, manage and maintain the campus with the collective help of teachers and students. Internal quality assurance cell is sound and supportive to students and teachers. Admission policy is standard and student support system noticeable. The office is cooperative and dedicated

towards the cause of the college.

### Specific Suggestions:

The committee feels it as a duty to offer certain suggestions for the improvement of the academic atmosphere of the college. However, these are not stand-alone activities; rather they would be a part of continuous efforts of the faculty members and administration of the college in their relentless pursuit towards achieving the highest academic standard.

- Lesson plans may be prepared based on the PO-CO matrix for all programmes.
- More Student-friendly wellness programmes incorporating Yoga etc. along with regular courses may be started.
- It is suggested to maintain students' progression records along with their performances which could be displayed in each Department to encourage the budding students stepping into the college.
- Efforts may be initiated on an urgent basis for improvement of the pass percentage in general courses (and in some of the major subjects).
- A database on slow learners may be kept ready so that more and more remedial classes/doubt clearing sessions/one-to-one contact counseling may be arranged at a time mutually convenient for faculty and such struggling students with the initiative of administration.
- Departments may be awarded based on performances. A teacher award may also be instituted.
- Research works should be promoted among the faculty and they may be encouraged to publish in reputed Journals only. To create a more conducive publication atmosphere in the college, best researcher award may be instituted for the faculty members.
- Faculty members may be encouraged to publish text and reference books only through peer review mechanism.
- If budget permits every faculty should be allotted a PC with a dedicated LAN connection.
- Teachers may be encouraged to take part in more quality improvement programmes offered by reputed institutions even in offline mode without disrupting the regular academic activities.
- Students' Satisfaction Survey should be conducted regularly preferably after completion of each Semester so that the issues if any of the previous Semesters could be traced and resolved.
- Though the College has tremendous potential as a whole, full dedication is expected from each and every faculty member to bring laurel to the College.

Signature of the Team Member(s)

  
Partha Pratim Baruah

Gauhati University

Department of Geography  
Gauhati University  
Gauhati-781014  
Assam, India

  
28/04/2023

Dhurbajyoti Sahariah

Gauhati University

Professor  
Department of Geography  
Gauhati University

