



OFFICE OF THE PRINCIPAL

LAKHIPUR COLLEGE

P.O. Lakhipur , Dist, Goalpara (Assam)

PIN-783129

WhatsApp & Contact No.8638311933

Website: www.lakhipurcollege.ac.in

Email: lakhipurcollegeglp@gmail.com

IQAC Minutes and Resolution

Session – 2017-18

IQAC EXECUTIVE MEETING

Date: 16/08/2017

An emergency meeting was held on 16/08/2017 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Workshop on Anti-ragging	It was unanimously resolved that the college will organize a workshop on anti-ragging.

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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IQAC EXECUTIVE MEETING

Date: 21/09/2017

An emergency meeting was held on 21/09/2017 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Workshop on students health	It was unanimously resolved that the college will organize a Workshop on students' health and Dr Upamay Nath (Psychiatrist) will be the resource person.

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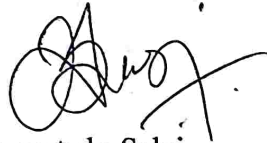
Email: lakhipurcollegepl@gmail.com

IQAC EXECUTIVE MEETING

Date: 27/11/2017

An emergency meeting was held on 27/11/2017 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Induction Program for faculties	It was unanimously resolved that the college will organize an induction program on Induction Program for faculties.



Jayanta kr Saloi
IQAC, Coordinator
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IQAC Minutes and Resolution

Session – 2018-2019

IQAC EXECUTIVE MEETING

Date: 13/08/2018

An emergency meeting was held on 13/08/2018 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Celebration of Independence day	It was unanimously resolved that the college will celebrate the Independence Day on 15 th August, 2018
2	Sports Program	It was unanimously resolved that the college will organize sports program in connection to the independence day

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IQAC, Coordinator
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IQAC EXECUTIVE MEETING

Date: 08/09/2018

An emergency meeting was held on 08/09/2018 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Celebration of Sankardeva Tithi	It was unanimously resolved that the college will celebrate Sankardeva Tithi on 11 th September, 2019. All the teachers, non teaching staff and students will collaborate in the program.

A handwritten signature in black ink, appearing to read 'Jayanta kr Saloi'.

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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IQAC EXECUTIVE MEETING

Date: 03/01/2019

An emergency meeting was held on 03/01/2019 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Preparation of Conducting a seminar	It was unanimously resolved that the college will of conduct a seminar on 22 nd January, 2019 on "Traffic Rules"

A handwritten signature in black ink, appearing to read 'Jayanta kr Saloi'.

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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IQAC EXECUTIVE MEETING

Date: 06/02/2019

An emergency meeting was held on 06/02/2019 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	To discuss the process required for NAAC inspection	It was unanimously resolved that the college will make itself prepared for the NAAC inspection.

A handwritten signature in black ink, appearing to read 'Jayanta kr Saloi'.

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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IQAC Minutes and Resolution

Session – 2019-2020

IQAC EXECUTIVE MEETING

Date: 06/08/2019

An emergency meeting was held on 06/08/2019 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Training of Enumerators and Supervisors	It was unanimously resolved that the college will organize a training program of Enumerators and Supervisors

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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IQAC EXECUTIVE MEETING

Date: 16/08/2019

An emergency meeting was held on 16/08/2019 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Orientation program for students	It was unanimously resolved that the college will organize an orientation program for students.

A handwritten signature in black ink, appearing to read 'Jayanta kr Saloi'.

Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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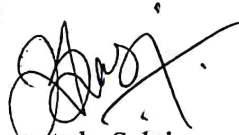
Email: lakhipurcollegegp@gmail.com

IQAC EXECUTIVE MEETING

Date: 30/08/2019

An emergency meeting was held on 30/08/2019 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.

Sl. No	Agenda	Resolution
1	Orientation program for newly admitted students.	It was unanimously resolved that the college will organize a orientation program for students.


Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College



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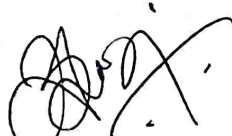
Email: lakhipurcollegegp@gmail.com

IQAC EXECUTIVE MEETING

Date: 07/03/2020

An emergency meeting was held on 07/03/2020 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff. The principal (i/c) chaired the meeting.


Sl. No	Agenda	Resolution
1	JE Vaccination Program	It was unanimously resolved that the college will organize "JE Vaccination Program"


Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College

IQAC Minutes and Resolution
Session – 2020-2021
IQAC EXECUTIVE MEETING
Date: 08-02-2021

An emergency meeting was held on 08/02/2021 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non-teaching staff to discuss the NAAC related issues.

Sl. No	Agenda	Resolution
1	Discussion of regarding the formation of different cells.	It was unanimously resolved that the college will form different cells that will work for the development of the college.


Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 26-02-2021

An emergency meeting was held on 26/02/2021 organised by IQAC Lakhipur College in teacher's common room at 2:00 pm. The meeting was attended by all the teaching and non teaching staff to discuss the NAAC related issues.

Sl. No	Agenda	Resolution
1	Publication of Edited Book	It was unanimously resolved that the college will publish an edited book.



Jayanta kr Saloi
IQAC, Coordinator
Lakhipur College

IQAC Minutes and resolution

Session 2021-22

IQAC EXECUTIVE MEETING

Date: 16-03-2022

The IQAC, Laxhipur College has organised a meeting at teachers' common room on 16-03-2022 at 2:00 pm. The meeting was chaired by Sri Mirza Mannaf, rincipal,Laxhipur College. All the teachers attended the meeting.

Sl. No	Agenda	Resolution
1	AQAR Preparation and Submission	It was unanimously resolved that all the member of IQAC will prepare the data for the AQAR submission
2	Planning of the IQAC activities	It was unanimously resolved that all the Departmental activities will be organised in collaboration with IQAC.




Jayanta kumar saloi
IQAC, Coordinator
Laxhipur College

IQAC EXECUTIVE MEETING

Date: 23-06-2022

The IQAC, Laxhipur College has organised a staff meeting at teachers' common room on 23-06-2022 at 11:30 am. The meeting was chaired by Sri Mirza Mannaf, principal, Laxhipur College. All the teachers attended the meeting.

Sl. No	Agenda	Resolution
1	Regarding AQAR activities.	It was unanimously resolved that all the member of IQAC will prepare the data for the AQAR submission.
2	Formation of IQAC Committee	It was unanimously resolved that the IQAC be reconstituted immediately with Dr. Barnali Rabha as coordinator and Heerakjyoti Nath as joint coordinator, Sarat kumar Nath as joint coordinator.



IQAC, Coordinator
Laxhipur College

IQAC EXECUTIVE MEETING

Date: 24-06-2022

The IQAC, Lakhipur College has organised a staff meeting at teachers' common room on 24-06-2022 at 2:30 Pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers attended the meeting.

Sl. No	Agenda	Resolution
1	Formation of IQAC Committee and subcommittee.	. It was unanimously resolved that the IQAC be reconstituted immediately with Dr. Barnali Rabha as coordinator and Heerakjyoti Nath as joint coordinator, Sarat kumar Nath as joint coordinator Also it was unanimously resolved that there will be a subcommittee of criteria coordinators.



IQAC, Coordinator
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 25-06-2022

The IQAC, Lakhipur College has organised an emergent staff meeting at teachers' common room on 25-06-2022 at 10.00 am. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers attended the meeting.

Sl. No	Agenda	Resolution
1	Distribution of food and medicine from the flood affected people.	It was unanimously resolved that the IQAC will take initiative to distribute the food and medicine from the flood affected people.


IQAC, Coordinator
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 30-06-2022

The IQAC, Lakhipur College has organised an emergent staff meeting at teachers' common room on 25-06-2022 at 10.00 am. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers attended the meeting.

Sl. No	Agenda	Resolution
1	Feedback form.	It was unanimously resolved that the department will take initiative to collect the feedback from the students.
2	Add on course	It was unanimously resolved that criteria coordinator will take initiative to enrol more students in the add on course



IQAC, Coordinator
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 06-07-2022

An emergency meeting was held on 6/7/2022 organised by IQAC Lakhipur College in teacher's common room at 10.30 am. The meeting was attended by all the teaching and non teaching staff to discuss the NAAC related issues.

Sl. No	Agenda	Resolution
1	Discussion of workshop on Academic and Administrative Audit.	It was unanimously resolved that a workshop will be held on academic and administrative audit.
2	Distribution of Departmental work.	It was unanimously resolved that criteria coordinator will take initiative to enrol more students in the add on course



IQAC, Coordinator
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 15-07-2022

IQAC, Lakhipur college has organised a meeting on 15/07/2022 at teachers common room at 10.30 am under the coordinator of IQAC . Mirza Mannaf, the principal (i/c) of Lakhipur College chaired the meeting.


Sl. No	Agenda	Resolution
1	Formation of committee related to SSR preparedness.	It was unanimously resolved that a committee related to SSR preparedness will be formed.
2	Introduction of Certificate Course	It was unanimously resolved that the Department of Assamese will introduce a certificate course.


IQAC, Coordinator
Lakhipur College

Session 2022-23
IQAC EXECUTIVE MEETING
Date: 07/09/2022

The first meeting of IQAC, Lakhipur College of the academic year 2021-2022 was held on 07/09/2022 in the IQAC cell. The meeting was chaired by honourable Principal of Lakhipur College Mirza Mannaf. At the outset, coordinator of IQAC Dr. Barnali Rabha welcomed the chairperson and all other members of Internal Quality Assurance Cell (IQAC) and the HODs. The following agenda were discussed in the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sl. No	Agenda	Resolution
1	Preparation of class routine	It was resolved that academic committee should take initiative to prepare the class routine.
2	AQAR Preparation and submission	It was decided to prepare AQAR 2022-23 as soon as early.
3	Departmental extension activities	It was resolved to advise all the faculties to organise in their respective Departments.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 28/09/2022

The IQAC, Lakhipurcollege has organise an emergent meeting at Teachers common room on 28/09/2022 at 1.00 pm . The meeting was chaired by Dr.Barnali Rabha , the IQAC coordinator. All the 7 criteria coordinators along with our new colleques have attended the meeting.

Sl. No	Agenda	Resolution
1	Alumni Association	It was resolved that to register alumni association by following Govt Guideline.
2	AQAR Preparation and submission	It was decided to prepare AQAR 2022-23 as soon as early.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 17/10/2022

An emergent meeting was held on 17/10/2022 in teachers common room at 2022 in teachers common room at 2.00 pm to organised by the IQAC , Lakhipurcollege to discuss the AQAR , SSR and Alumni association related work. The meeting was presided by the IQAC coordinator Dr. Barnali Rabha . All the co-ordinator Dr. Barnali Rabha .

Sl. No	Agenda	Resolution
1	Alumni Association	It was resolved that to register alumni association by following Govt Guideline.
2	AQAR Preparation and submission	It was decided to prepare AQAR 2022-23 as soon as early.
3	Green and Academic Audit	It was resolved very soon both the audit will be conducted.
4	To organise national seminar	It was decided to take initiative to follow the procedure and do needful action.
5.	Creation of publication hub	It was resolved that Dr. Bijaya Devi will be the convenor of Publication Hub.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 09/12/2022

The IQAC, Lakhipur College has organised an emergent meeting at teachers common room on 09-12-2022 at 12.00 pm . The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinator have attended the meeting.

Sl. No	Agenda	Resolution
1	Publication of JNANAM by Research Cell	
2	AQAR Preparation and submission	It was decided to prepare AQAR 2022-23 as soon as early.
3	Planning of IQAC contribution for the upcoming session .	.It was resolved that the IQAC will be conducted the following activities <ul style="list-style-type: none">• Coaching of Civil services.• Faculty Development program.• Awareness program on Cyber-crime and security.• Adoption of more villages and schools.• Green and energy Audit.• Administrative Audit.


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,




IQAC EXECUTIVE MEETING

Date: 14/12/2022

The IQAC, Lakhipur College has organised an emergent meeting at teachers common room on 14-12-2022 at 12.30 pm . The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinator have attended the meeting.

Sl. No	Agenda	Resolution
1	Introducing add on course	It was resolved that Department of Assamese will be introduced a 30 hours course on Training on Rabha Language and also it was decided that IQAC will be introduced Art and Painting course.
2	Organise outreach program	It was decided that each department will organise at least two outreach program in a month.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 18/01/2023

The IQAC, Lakhipur College has organised an emergent meeting at teachers common room on 18-01-2023 at 1.00 pm . The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinator have attended the meeting.

Sl. No	Agenda	Resolution
1	SOP for slow learner	It was resolved that to chalk out an SOP for identifying slow learners.
2	Value framework	It was decided to inculcate value system promoting use of technology, fostering global competencies among students



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 20/01/2023

The IQAC, Lakhipur College has organised an emergent meeting at teachers common room on 20-01-2023 at 1.00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinator have attended the meeting.

Sl. No	Agenda	Resolution
1	Submission of IIQA	It was resolved that the IIQA will be submitted on the month of November.
2	Preparation of SSR	It was resolved that before IIQA submission all the documentation should be prepared.
3	Celebration of republic day and Saraswati puja	It was resolved that the college will celebrate Republic Day and Saraswati Puja


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,




IQAC EXECUTIVE MEETING

Date: 09/02/2023

The IQAC, Lakhipur College has organised an emergent meeting at teachers' common room on 09-02-2023 at 1.00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinator have attended the meeting.

Sl. No	Agenda	Resolution
1	Submission of Departmental document	It was resolved that the departmental document will be submitted as early as possible.
2	University affiliation certificate	It was resolved that to proceed the process of applying university affiliation certificate.
3	Introduction of Certificate Course	It was resolved that the Arabic and Assamese department will introduce certificate course.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

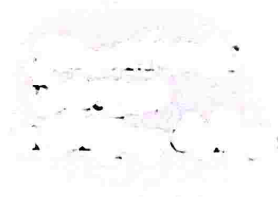
IQAC EXECUTIVE MEETING

Date: 24/02/2023

The IQAC, Lakhipur College has organised an emergent meeting at teachers' common room on 24-02-2023 at 1.30 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	Submission of IIQA	It was unanimously resolved that the college will submit the IIQA once the Affiliation certificate is received from Gauhati University.
2	SSR Manual Work	The work of SSR will be continued manually.


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,




IQAC EXECUTIVE MEETING

Date: 11/03/2023

The IQAC, Lakhipur College has organised a meeting at teachers' common room on 11-03-2023 at 11.30 am. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	Academic and Administrative Audit	It was unanimously resolved that the college will invite the team members from Gauhati University for AAA.
2	Wall Magazine Competition	It was unanimously resolved that Epsita Chakraborty and Rubina Sarkar Assistant professors of Economic and Political Science Department respectively will be the convenors of the competition.
3	Workshop on Importance of Mother Language with Special reference to NEP 2020	It was unanimously resolved that the college will collaborate with VBUSS for the program



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

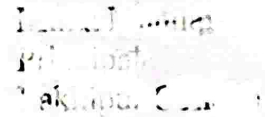
IQAC EXECUTIVE MEETING

Date: 21/03/2023

The IQAC, Lakhipur College has organised a meeting at teachers' common room on 21-03-2023 at 1:00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	Work of SSR related document submission by the Department	It was unanimously resolved that all the Departments of the College will submit the documents needed for SSR submission as soon as possible.
2	To develop research culture among the faculties	It was discussed that that all the faculty members will engage themselves in reasech related activities


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,



Principal,
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 03/04/2023

The IQAC, Lakhipur College has organised a meeting at teachers' common room on 03-04-2023 at 1:00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	Orientation Program on NAAC preparedness	It was unanimously resolved that a orientation program will be held on NAAC preparedness in the institution
2	IIQA Submission	


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,



Sri Mirza Mannaf
Principal
Lakhipur College

IQAC EXECUTIVE MEETING

Date: 26/04/2023

The IQAC, Lakhipur College has organised a meeting at teachers' common room on 21-03-2023 at 2:00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	Awareness Program on Child Marriage and its ill effects on the society	It was unanimously resolved that an awareness Program on Child Marriage and its ill effects on the society will be held in collaboration with the Department of Political Science.
2	Activities by different Cells	It was unanimously resolved that all the Cells will conduct at least two activities in a month.



Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,

IQAC EXECUTIVE MEETING

Date: 22/06/2023

The IQAC, Lakhipur College has organised a meeting at teachers' common room on 22-06-2023 at 2:00 pm. The meeting was chaired by Sri Mirza Mannaf, principal, Lakhipur College. All the teachers and criteria coordinators attended the meeting.

Sl. No	Agenda	Resolution
1	AQAR Preparation and Submission	It was unanimously resolved that all the Criteria Coordinators will prepare the data for the AQAR submission
2	IIQA Submission	It was unanimously resolved that all the Criteria Coordinators will prepare the data for the IIQA submission as well.
3	Website update	It was unanimously resolved that the task regarding the website update will be handed over to "Ozo Soft"


Dr. Barnali Rabha
IQAC, Coordinator,
Lakhipur College,