

open course
13/2
Principal
Lakhipur College
Dist. Lakhimpur, Dt. Go

To
The Principal
Lakhipur college ,Lakhimpur

Dated: 13th February, 2023

Subject: Application for permission to introduce certificate course.

Sir,

Realizing the urgency of enhancing the skill and employability the Department of Arabic wants to launch a Certificate Course in Communicative Arabic which will improve students' skills and reduce the gap of communications.

Therefore, I fervently request you kindly permit to introduce the course.

Thanking you.



Yours sincerely,

Dr. Arshad Laskar
HoD, Arabic, Lakhipur College
DEPARTMENT OF ARABIC
LAKHIPUR COLLEGE

Notice

It is hereby notified that the Department of Arabic is going to introduce a Certificate Course on “Communicative Arabic” from 20/02/23 to 25/04/23. Therefore the students who want to take admission are requested to contact the HoD of Arabic department for the same.


Signature 16/2/23

HoD
Department of Arabic
HEAD
DEPARTMENT OF ARABIC
LAKHIPUR COLLEGE

Certificate course

DEPARTMENT OF ARABIC, LAKHIPUR COLLEGE

Course Details, Scheme & Syllabus

CERTIFICATE COURSE IN COMMUNICATIVE ARABIC

➤ Course Details:

Name of the Course : Certificate Course in Communicative Arabic

Department : Department of Arabic, Lakhipur College

Course Duration : 3 Months

Eligibility : Those who have successfully completed 10+2 OR equivalent

➤ Objectives:

- To prepare students with no previous knowledge of Arabic to live and work in an Arabic speaking environment.
- To make them capable to communicate effectively in Arabic in a wide range of situations, and to read and write Arabic with ease.
- To develop the skills of listening, speaking, reading and writing in a balanced way.

➤ Scheme of the Course:

Certificate Course in Communicative Arabic is a 3 month Part time course with 30 teaching hours. The candidate will be declared eligible for receiving the Certificate in 'Communicative Arabic' on his completion of the course of studies prescribed, and passed the examination.

- A candidate is declared to have passed a subject, if he/she obtains not less than 35% of the marks prescribed for the subject.
- Successful candidates who obtain 80% and above marks will be placed in the first class with distinction.
- Successful candidates who obtain less than 80% and not less than 60% of marks will be placed in the first class.



- Successful candidates who obtain less than 60% and not less than 50% of marks will be placed in the second class.
- The other successful candidates obtaining less than 50% of marks will be placed in the third class.

➤ **Range of Grades-**

A+	90% and Above	Outstanding
A	80% - 89 %	Excellent
B+	70% - 79 %	Very Good
B	60% - 69 %	Good
C+	50% - 59 %	Above Average
C	40% - 49 %	Average
D+	30% - 39 %	Marginal
D	20% - 29 %	Need Improvement
E	Below 20 %	Need Improvement

➤ **Syllabus of the Course—**

Course No.	Course Code	Course Marks
PAPER I	ARB-CC- 01: ELEMENTARY ARABIC	100
PAPER II	ARB-CC- 02: COMMUNICATIVE ARABIC	100
PAPER III	ARB-CC-03: VIVA VOCE	100
Total		300

PAPER I – ARB- CC-01: ELEMENTARY ARABIC

Aim of the Course:

- To introduce the Arabic Alphabets
- To teach basic patterns and structure of Sound system, Script, Orthographic signs
- To acquire the knowledge on Vocabulary of Arabic Language

Course Description:

Under this part it is envisaged that the students be taught the Sound system, Script, Orthographic signs, basic patterns of structure and Vocabulary of Arabic Language along with practicing the exercises in the prescribed book.

Module – I: Alphabets, Sound system, Script, Orthographic signs



Module – II: Basic patterns of structure and Vocabulary of Arabic Language

Module – III: Basic Structure of Arabic Sentences

Reference Books:

- i. Arabic for Beginners - Syed Ali
- ii. ii. Arabic Made Easy – Abul Hashim
- iii. iii. Al Hiwar – Abdul Hakeem Saadi

Scheme of Valuation (Total Marks: 100)

1. Written Exam (100 Marks)

PAPER II – ARB-CC -02: COMMUNICATIVE ARABIC

Aim of the Course:

- To enable the students to communicate in Arabic
- To introduce basic structure of sentence in Arabic
- To train to communicate in different occasions

Course Description:

It focuses on how to speak Arabic. It helps the students to gain the ability to speak simple Arabic when need arises. It provides the students with the fundamentals of holding conversations with other people in different contexts.

Module – I: Types of sentence, Nominal Sentence, Verbal Sentence

Module – II: Derivation of words, Morphology

Module – III: Different occasions in the house like: Dealings with parents and grandparents, elders, youngsters, small children, reception of the guests

Reference Books:

- i. Teach Your self- Arabic for Beginners – Syed Ali
- ii. The Essentials of Arabic – Dr. Rafeeul Imad Fainan
- iii. Arabic for Various Situations – Dr. A.I. Rahmathullah
- iv. The Commercial Arabic - Prof. V.P. Abdul Hameed & Prof. N.K. Abdul Halim



v. Improve your Spoken Arabic - Amanulla Vadakkangara

Scheme of Valuation (Total Marks: 100)

1. Written Exam (100 Marks)

PAPER III: ARB-CC-03: VIVA VOCE

Aim of the Course:

1. To enable the students to speak Arabic in real life occasions
2. To familiarize with situation language and situation vocabulary in the different situations
3. To perfect the mastery of Arabic with efficient communicative skills

Course Description

Under this course it is envisaged to enable the learner to converse freely and fluently in Arabic especially during journey to Arab Countries and to acquaint with the variations in spoken dialects. Usages in the language for different situations in the modern living are to be taught with examples, such as different occasions in the house, work situations, travel and medical situations, friends and relatives, legal and governmental occasions, etc.

Scheme of Valuation (Total Marks: 100)

1. Viva Voce (100 Marks)



Department of Arabic
Lakhipur College
Certificate Course in Communicative Arabic

Day	Date	Name Of the Resource Person
01	20-02-2023	Dr.ArshadLaskar
02	21-02-2023	Dr.ArshadLaskar
03	22-02-2023	Dr.ArshadLaskar
04	23-02-2023	Dr.ArshadLaskar
05	24-02-2023	Dr.ArshadLaskar
06	25-02-2023	Dr.ArshadLaskar
07	27-02-2023	Dr.ArshadLaskar
08	28-02-2023	Dr.ArshadLaskar
09	01-03-2023	Dr.ArshadLaskar
10	02-03-2023	Dr.ArshadLaskar
11	03-03-2023	Dr.ArshadLaskar
12	06-03-2023	Dr.ArshadLaskar
13	09-03-2023	Dr.ArshadLaskar
14	10-03-2023	Dr.ArshadLaskar
15	13-03-2023	Dr.ArshadLaskar
16	20-03-2023	Dr.ArshadLaskar
17	22-03-2023	Dr.ArshadLaskar
18	23-03-2023	Dr.ArshadLaskar
19	24-03-2023	Dr.ArshadLaskar
20	25-03-2023	Dr.ArshadLaskar
21	27-03-2023	Dr.ArshadLaskar
22	29-03-2023	Dr.ArshadLaskar
23	30-03-2023	Dr.ArshadLaskar
24	10-04-2023	Dr.ArshadLaskar
25	11-04-2023	Dr.ArshadLaskar
26	13-04-2023	Dr.ArshadLaskar
26	17-04-2023	Dr.ArshadLaskar
28	19-04-2023	Dr.ArshadLaskar
29	24-04-2023	Dr.ArshadLaskar
30	25-04-2023	Dr.ArshadLaskar

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HEAD
DEPARTMENT OF ARABIC
LAKHIPUR COLLEGE





INAUGURATION OF
30 HOURS CERTIFICATE COURSE ON
COMMUNICATIVE ARABIC

COMMUNICATIVE ARABIC

 **GPS Map Camera**



Lakhimpur, Assam, India
Lakhimpur, Assam 783129, India
Lat 26.036555°
Long 90.304488°
20/02/23 12:43 PM GMT +05:30

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher:

Arshad Laskari

Date: 2-3-23

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>نور محمد</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>Chaina Khatun</i>
8	SELIMA KHATUN	<i>سليمة خاتون</i>
9	ROFIQUL ISLAM	<i>رفیق کمال</i>
10	SAMINA KHATUN	
11	JANMONI KHATUN	<i>جانمونی خاتون</i>
12	SAIFUL ISLAM	<i>Saiful Islam</i>
13	NOZRUL ISLAM SK	<i>Nozrul Islam Sk.</i>
14	FARUK AKTARUL AHMED	<i>Faruk Aktarul Ahmed</i>
15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	
17	MOHIBUR RAHMAN	<i>Mohibur Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>

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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Arshad Laskar*

Date: *01-3-23*

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>نور محمد</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>China Khatun</i>
8	SELIMA KHATUN	<i>سليما خاتون</i>
9	ROFIQUL ISLAM	<i>رفیقুল ইসলাম</i>
10	SAMINA KHATUN	<i>Samina Khatun</i>
11	JANMONI KHATUN	<i>জানমনি খাতুন</i>
12	SAIFUL ISLAM	<i>Saiful Islam</i>
13	NOZRUL ISLAM SK	<i>Nozrul Islam Sk.</i>
14	FARUK AKTARUL AHMED	<i>Fareuk Aktarul Ahmed</i>
15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alam</i>
17	MOHIBUR RAHMAN	<i>Mohibur Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>

Arshad



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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Anshael Laskar*

Date: 28-2-23

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>نور محمد</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>O Zufa Khatun</i>
7	CHAINA KHATUN	<i>Chaina Khatun</i>
8	SELIMA KHATUN	<i>سليمة خاتون</i>
9	ROFIQUL ISLAM	<i>روفيقুল ইসলাম</i>
10	SAMINA KHATUN	
11	JANMONI KHATUN	
12	SAIFUL ISLAM	<i>Saiful Islam</i>
13	NOZRUL ISLAM SK	<i>Nozrul Islam Sk.</i>
14	FARUK AKTARUL AHMED	<i>Faruk Aktarul Ahmed</i>
15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alam</i>
17	MOHIBUR RAHMAN	<i>Mohibur Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: Dr. Ayshad Laskar

Date: 27-2-23

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	Shamima Begom
2	RAKIBUL ISLAM	Rakibul Islam
3	SOBITA KHATUN	Sobita Khatun
4	NUR MOHAMMAD	নূর মুহাম্মাদ Samira Khatun
5	SAMINA KHATUN	Samina Khatun
6	OZUFA KHATUN	Ozufa Khatun
7	CHAINA KHATUN	China Khatun
8	SELIMA KHATUN	সেলিমা খাতুন
9	ROFIQUL ISLAM	রফিকুল ইসলাম
10	SAMINA KHATUN	Samina khatun
11	JANMONI KHATUN	জানমনি খাতুন
12	SAIFUL ISLAM	Saiful Islam
13	NOZRUL ISLAM SK	Nozrul Islam Sk.
14	FARUK AKTARUL AHMED	Faruk Aktarul Ahmed
15	ARCHINA KHATUN	Archina Khatun
16	JAHANGIR ALOM	Jahangir Alom
17	MOHIBUR RAHMAN	Mohibur Rahman
18	KHAIRUL ISLAM	Khairul Islam
19	MOMINA KHATUN	Momina Khatun
20	ROSHIDUL ISLAM	Roshidul Islam

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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher:

Dr. Arshad Hussain

Date: 25-2-23

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>নূর মুহাম্মদ</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>Chaina Khatun</i>
8	SELIMA KHATUN	<i>সেলিমা খাতুন</i>
9	ROFIQUL ISLAM	<i>রফিকুল ইসলাম</i>
10	SAMINA KHATUN	<i>Samina Khatun</i>
11	JANMONI KHATUN	
12	SAIFUL ISLAM	<i>Saiful Islam</i>
13	NOZRUL ISLAM SK	<i>Nozrul Islam Sk.</i>
14	FARUK AKTARUL AHMED	<i>Faruk Aktarul Ahmed</i>
15	ARCHINA KHATUN	
16	JAHANGIR ALOM	<i>Jahangir Alom</i>
17	MOHIBUR RAHMAN	<i>Mohibur Rahman</i>
18	KHAIRUL ISLAM	
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Ashraf Laskar*

Date: 24-2-23

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>نور محمد</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>Chaina Khatun</i>
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15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alom</i>
17	MOHIBUR RAHMAN	<i>Mohibul Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Anshad Laskar*

Date: *23-2-23*

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>নূর মুহাম্মাদ</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>China Khatun</i>
8	SELIMA KHATUN	<i>সেলিমা খাতুন</i>
9	ROFIQUL ISLAM	<i>রফিকুল ইসলাম</i>
10	SAMINA KHATUN	<i>Samina Khatun</i>
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16	JAHANGIR ALOM	<i>Jahangir Alam</i>
17	MOHIBUR RAHMAN	<i>Mohibur Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



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Signature of the Teacher

ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Arshad Laskar*

Date: *21-2-23*

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>নূর মুহাম্মাদ</i>
5	SAMINA KHATUN	
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	
8	SELIMA KHATUN	<i>সেলিমা খাতুন</i>
9	ROFIQUL ISLAM	
10	SAMINA KHATUN	<i>Samina Khatun</i>
11	JANMONI KHATUN	<i>জানমনি খাতুন</i>
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15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alom</i>
17	MOHIBUR RAHMAN	<i>Mohibure Rahman</i>
18	KHAIRUL ISLAM	
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



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ATTENDANCE SHEET
CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Anshad Laskar*

Date: *20/02/23*

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>নূর মুহাম্মদ</i>
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7	CHAINA KHATUN	<i>Chaina Khatun</i>
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9	ROFIQUL ISLAM	<i>রফিকুল ইসলাম</i>
10	SAMINA KHATUN	<i>Samina Khatun</i>
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15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alom</i>
17	MOHIBUR RAHMAN	<i>Mohibure Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



(Signature)
Signature of the Teacher



DEPARTMENT OF ARABIC

LAKHIPUR COLLEGE, LAKHIPUR

Dist.: Goalpara (Assam), P.O.: Lakhipur, PIN: 783129

This is to certify that SHAMIMA BEGOM has successfully completed thirty hours Certificate Course in Communicative Arabic, conducted by the Department of Arabic, Lakhipur College, Lakhipur. She appeared in the final Examination and passed the same in grade A+. Her character and conduct was good while she was pursuing the course.

We wish her success in life.

A handwritten signature in black ink, appearing to be 'A', written over the word 'Head'.

Head
Dept. of Arabic, Lakhipur College



A handwritten signature in black ink, written over the text 'Principal i/c'.

Principal i/c
Lakhipur College, Lakhipur

DEPARTMENT OF ARABIC
LAKHIPUR COLLEGE

Principal
Lakhipur College
P.O. Lakhipur, Dt. Goalpara