



OFFICE OF THE PRINCIPAL

LAKHIPUR COLLEGE

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Policy Document

Policy for financial support to Teaching Staffs to attend conferences/workshops and towards membership fee of professional bodies:

Lakhipur College, Lakhipur emphasizes that research and quality enhancement in the teaching and learning process lead to classroom excellence. Globally and nationally, there have been significant reforms to the educational system that have improved accessibility to learning. Teachers must become more adaptive, versatile, and diverse as a result of these developments. The purpose of this policy is to help faculty members advance their academic careers.

Objective:

The objectives of the policy are:

- To encourage the faculty members to adopt a research-oriented mindset.
- To establish a research-intensive environment to emphasize research in the college.
- To motivate the faculty members to present their work in the relevant research community.
- To encourage and inspire faculty members to apply for financing from different funding bodies for research, outreach/extension projects, or nationally acclaimed UGC programs.
- To encourage the teaching members to become members of professional associations.
- To assist the faculty members in enhancing their scholarly qualifications.
- To use research activities to improve society's all round development.

Nature of assistance available:

- Academic members will receive financial assistance for attending workshops, conferences, and seminars.
- They will also receive financial assistance for joining professional associations.
- The fund position will determine the type of financial help provided and repayment may be either whole or partial.

Procedure for availing the grant:

- A faculty member must submit an application to the principal with information on the program to get the financial support they wish to attend.
- The concerned faculty member must submit the participation certificate and any other pertinent documentation to the IOAC following their attendance at the program.
- The accounts department will reimburse the fee following proper document verification.

N.B: The policy may undergo periodic review if required

Principal
Lakhipur College, Lakhipur

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