

5.1.2 Capacity Development and Skills Enhancement activities:

1. Soft Skills
2. Language and Communication skills
3. Life Skills (Yoga, physical fitness, health and hygiene)
4. ICT/ computing skills

SOFT SKILLS:

1. Program on Personality Development (28/08/2018)
2. Online program on 'Acing an Interview' (06/10/2021)
3. Certificate Course on Professional Make-up Course (10/09/2022 – 18/10/2022)
4. Certificate Course on Value Education (14/10/2022- 28/01/2023)
5. Certificate Course on Soft Skills (20/02/2023-20/04/2023)
6. Certificate Course on Art and Craft (12/05/2023- 11/06/2023)
7. Certificate Course on *Pelonia Samogrir Nobyakaran* (08/06/2023-27/06/2023)

LANGUAGE AND COMMUNICATION SKILLS

1. Certificate Course on Public Speaking (16/08/2021-10/12/2021)
2. Certificate Course on Spoken English (21/10/2021- 29/11/2021)
3. Certificate Course on News Reading and Writing (10/08/2022- 10/09/2022)
4. Essay writing competition (05/09/2022)
5. Certificate Course on Communicative Arabic (13/02/2023- 25/04/2023)
6. Recitation Competition (21/03/2023)
7. Certificate Course on Spoken English (23/03/2023- 29/04/2023)
8. Extempore Competition (24/03/2023)

LIFE SKILLS (YOGA, PHYSICAL FITNESS, HEALTH AND HYGIENE)

1. A program on 'Yoga as a Career' (12/02/2021)
2. Certificate Course on Yoga (01/02/2022- 01/03/2022)
3. Certificate Course on Yoga (01/08/2022- 31/10/2022)

ICT/ COMPUTING SKILLS

1. Certificate Course on Computer Application (01/09/2022-17/10/2022)
2. Certificate Course on Assamese DTP (21/02/2023- 29/03/2023)
3. Certificate Course on PPT Presentation (24/02/2023- 27/03/2023)
4. One-Day Workshop on Working with MS Office Tools (23/03/2023)
5. Certificate Course on Microsoft Power Point Presentation (03/05/2023-04/07/2023)

DETAILED OUTLINES OF THE PROGRAMMES:

1. Program on Personality Development (28/08/2018):

Objective:

- i. Holistic personal growth through personality development program
- ii. Equipping the students with essential life skills
- iii. Communication proficiency
- iv. Self-awareness to excel in academic, professional, and interpersonal spheres.

Report: On 28th Aug. 2018, the former principal Shri Gopal Pandey was invited to deliver a lecture on 'Personality Development' by Career Counselling Cell, Lakhipur College. A good number of students attended in the session.

2. Online program on 'Acing an Interview' (06/10/2021)

Objective:

- i. Boost confidence
- ii. Enhance communication
- iii. Provide practical skills

Report: Department of Education and IQAC, Lakhipur College in collaboration with ICT Academy has organized a 'Virtual power Seminar' on "Acing an Interview" on 6th October, 2021 from 11:00 am. The convener of the program was Dr. Barnali Rabha. Patron was Idrish Ali Ahmed (Principal i/c, Lakhipur College), Collin Bruno (HR Talent Acquisition Group Nielsen IQ). Sagenr Radhi Senior HR Business Partner Vmock) and N. Narendra Kumar (Senior Manager Academic Initiatives ICT Academy) were the three prominent speakers of this seminar.

The poster is for a virtual seminar titled "ACING AN INTERVIEW" (Edition No 1901) held on October 6, 2021, from 11:00 am to 01:00 pm. It is organized by Sky campus, POWER SEMINAR, and ICTACADEMY. The event is hosted by the Department of Education in collaboration with IQAC, Lakhipur College. The poster lists the Patron (Idrish Ali Ahmed), Convener (Dr. Barnali Rabha), and three Speakers (Collin Bruno, Sagar Radhi, and N Narendra Kumar). The moderator is Biplob Dasgupta. Contact information and social media links are provided at the bottom.

3. Certificate Course on Professional Make-up Course (10/09/2022 – 18/10/2022)

Objective:

- i. Makeup courses can help you develop essential makeup skills, techniques, and artistry.
- ii. Makeup courses can teach you about different makeup products, tools, and their uses.
- iii. A professional makeup course can help you gain the knowledge and skills you need to climb the career ladder in the beauty industry.

- iv. The beauty industry constantly evolves, so staying updated with the latest trends is important.

Report: A 30 days certificate course on professional make up course was organised by the IQAC on 10th September 2022 to 18th October 2022. One of our Alumni Miss Upasana Sinha was the Resource person of the program. The total number of 17 students was enrolled in the program.

To

The Principal

Lakhipur College

Dated: 02/09/2022

Sub: Permission for Opening on Certificate course on Professional make up.

Sir,

With due respect I would like to inform you that IQAC, Lakhipur college is going to introduce a certificate course on professional make up for 1 month from 10 th September 2022.

Therefore, kindly grant me the permission for the same.

Sincerely


Dr. Barnali Rabha

Coordinator, IQAC


Principal
Lakhipur College
Lakhipur, Dt. Goalpara

Program Schedule

On

Professional Make Up Course


Principal
Lakhipur College
P.O. Lakhipur, Dt. Goswari

Day	Date	Name of Resource Person
1	10/09/2022	Upasana Sinha
2	12/9/2022	Upasana Sinha
3	13/9/2022	Upasana Sinha
4	14/9/2022	Upasana Sinha
5	15/9/2022	Upasana Sinha
6	16/9/2022	Upasana Sinha
7	17/9/2022	Upasana Sinha
8	18/9/2022	Upasana Sinha
9	19/9/2022	Upasana Sinha
10	20/9/2022	Upasana Sinha
11	21/9/2022	Upasana Sinha
12	22/9/2022	Upasana Sinha
13	23/9/2022	Upasana Sinha
14	24/9/2022	Upasana Sinha
15	25/9/2022	Upasana Sinha
16	26/9/2022	Upasana Sinha
17	27/9/2022	Upasana Sinha
18	28/9/2022	Upasana Sinha
19	29/9/2022	Upasana Sinha
20	30/9/2022	Upasana Sinha
21	3/10/2022	Upasana Sinha



22	9/10/2022	Upasana Sinha
23	10/10/2022	Upasana Sinha
24	11/10/2022	Upasana Sinha
25	12/10/2022	Upasana Sinha
26	13/10/2022	Upasana Sinha
27	14/10/2022	Upasana Sinha
28	15/10/2022	Upasana Sinha
29	16/10/2022	Upasana Sinha
30	17/10/2022	Upasana Sinha


Course Convenor
Dr. Rupali Rongpipi


Coordinator
Dr Barnali Rabha



ATTENDANCE SHEET

Certificate course on Professional make up

Date: 10/9/2022

Sl. No	Name of the Student	Semester	Signature
1	Kaberi Basumatary	5 th sem	Kaberi Basumatary
2	Dipambita Hajong	5 th sem	Dipambita Hajong
3	Karina Basumatary	5 th sem	K. Basumatary
4	Niki Kumari	3 rd sem	Niki Kumari
5	Niki Kumari	3 rd sem	Nikita Kumari
6	Barnali Adhikari	5th sem	B. Adhi Kazi
7	Swarnomoye Dutta	5 th sem	Swarnomoye Dutta
8	Ankita Das	5 th sem	Ankita Das
9	Nabami Bala Das	5 th sem	Nabami Bala Das =
10	Bornali Saha	5 th sem	Bornali Saha
11	Rekha Das	5 th sem	Rekha Das
12	Bishnupriya Das	5 th sem	Bishnupri Das
13	Banita Basumatary	5 th semc	Banita Basumatary
14	Moromi Aktara Parbin	5 th sem	Moromi Aktara Parbin
15	Priti Barman	5 th sem	Priti Barman
16	Nabonita Kalita	5 th sem	Nabonita Kalita
17	Jimim Sultana Parbin	3 rd sem	Jimim Sultana Parbin

[Signature]
Course Convenor
Dr. Rupali Rongpipi



[Signature]
Coordinator
Dr Barnali Rabha



4. Certificate Course on Value Education (14/10/2022- 28/01/2023)

Objective:

- i. Understanding the principles and importance of value education
- ii. Learn practical ways to teach values in different settings
- iii. Encourage critical thinking and ethical reasoning in students.


Report: The department of Education organized a certificate course on Value Education from 14-10-2022 to 28-01-2023. A total of 20 students participated in the program. The

VALUE EDUCATION
A CERTIFICATE COURSE
ATTENDANCE SHEET
EDUCATION DEPARTMENT
LAKHIPUR COLLEGE
OPENING FROM 14-10-2022

Date: *14-10-2022*

NAME OF THE STUDENTS	Signature
1. Fozila Khatun	<i>Fozila Khatun</i> Fozila Khatun
2. Bikash Sangma	<i>Bikash Sangma</i>
3. Khanindra Sutradhar	<i>Khemindor Sutradhar</i>
4. Mitali Paul	<i>Mitali Paul</i>
5. Jannat Hussain	<i>Jannat Hussain</i>
6. Nazma Heptullah	<i>Nazma Heptullah</i>
7. Jimim Sultana Parbin	<i>Jimim Sultana Parbin</i>
8. Mohibul Islam	<i>Mohibul Islam</i>
9. Ahammad Ahmed	<i>Ahammad Ahmed</i>
10. Monifa Ahmed	<i>Monifa Ahmed</i>
11. Biswajit Barman	<i>Biswajit Barman</i>
12. Lipika Kalita	<i>Lipika Kalita</i>
13. Ayesha Siddika	<i>Ayesha Siddika</i>
14. Rodali Hajong	<i>Rodali Hajong</i>
15. Binita Hajong	<i>Binita Hajong</i>
16. Sudebi Mallah	<i>Sudebi Mallah</i>
17. Aklima Khatun	<i>Aklima Khatun</i>
18. Puja Kumari	<i>Puja Kumari</i>
19. Barnali Malakar	<i>Barnali Malakar</i>
20. Mehdi Hassan	<i>Mehdi Hassan</i>

Hassan



Resource Person for this program was Dr. Bijaya Devi, Associate Professor, HoD, Department of Education, Lakhipur College.

To

The principal

Lakhipur College

Dated : 16-09-2022

Sub : Permission for opening on Add on course on VALUE EDUCATION

Sir,

With due respect I would like to inform that in our department Education, Lakhipur College going to introduce a certificate course on VALUE EDUCATION for 3 months from 14-10-2022.

Therefore, kindly grant me the permission for the same.

Thanking you

Regards

Bijaya Devi

(Dr. Bijaya Devi)

HoD, Education

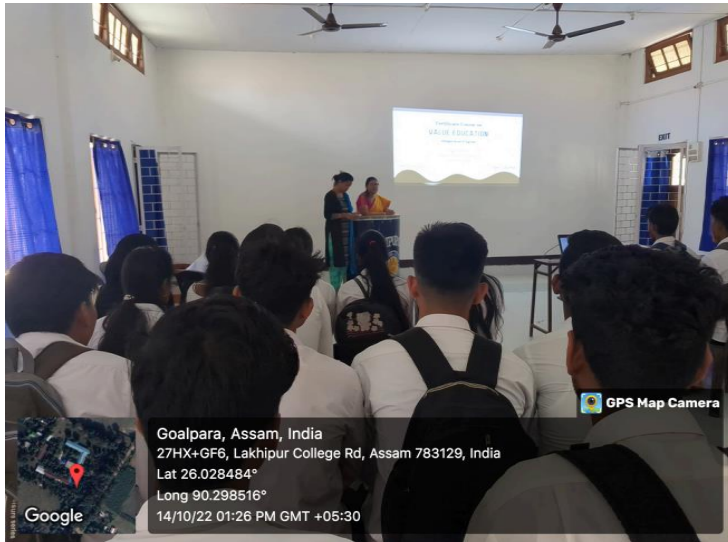


**Program Schedule
On
VALUE EDUCATION**

Day	Date	Name of Resource Person
1	14-10-2022	Nilima Das
2	14-10-2022	Gobinda Ch Das
3	15-10-2022	Nilima Das
4	21-10-2022	Dr. Barnali Rabha
5	22-10-2022	Dr. Gulshanara Begum
6	28-10-2022	Dr. Rupali Rangpipi
7	29-10-2022	Heerak Jyoti Nath
8	04-11-2022	Sarat Kr. Nath
9	05-11-2022	Epsita Chakraborty
10	11-11-2022	Dr. Bijaya Devi
11	12-11-2022	Himani Devi
12	18-11-2022	Dr. Asma Easmin
13	19-11-2022	Sarat Kr. Nath
14	25-11-2022	Dr. Rupali Rangpipi
15	25-11-2022	Dr. Asma Easmin
16	02-12-2022	Dr. Anupama Rabha
17	03-12-2022	Dr. Barnali Rabha
18	09-12-2022	Himani Devi
19	24-12-2022	Dr. Arshad Laskar
20	28-01-2023	Dr. Bijaya Devi



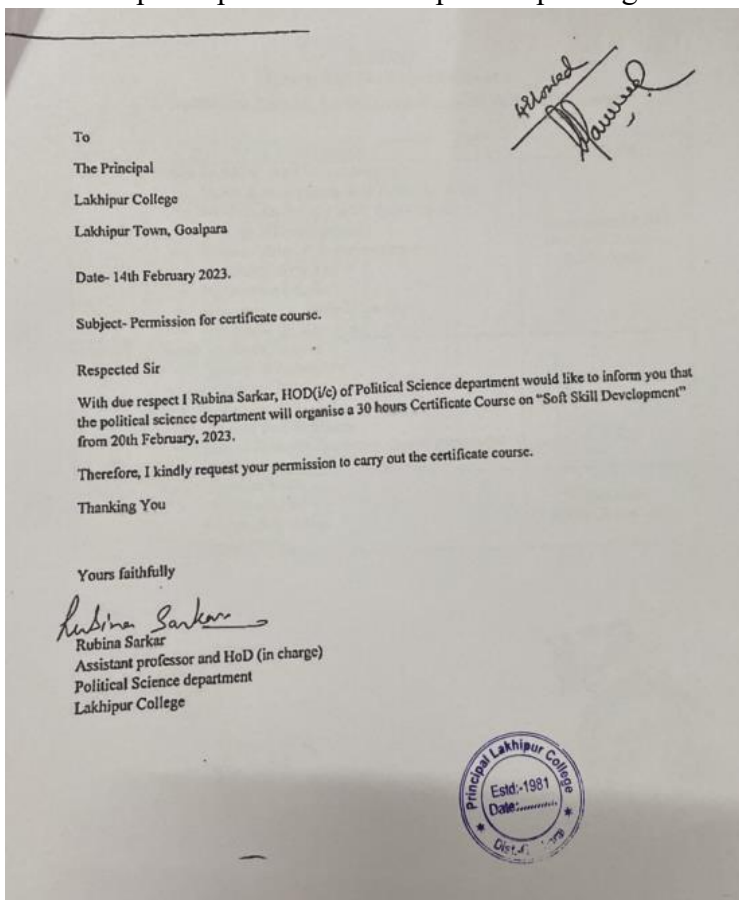
Bijaya Devi
(Dr. Bijaya Devi)
Course Convenor
Head Dept. of Education
Lakhipur Collage



5. Certificate Course on Soft Skills (20/02/2023-20/04/2023)

Objective:

- i. Develop effective communication skills for clear expression
- ii. Cultivate time management and organisational abilities for improved productivity.
- iii. Foster teamwork
- iv. Improve presentation and public speaking skills.



Soft-Skill Development
Certificate Course
Attendance

Sl no	NAME	GU Roll	20/02/23	21/02/23	22/02/23	23/02/23	24/02/23
1	Mousumi Begum	0079	Mousumi	Mousumi	Mousumi	Mousumi	Mousumi
2	Priyabrata Hajong	0099	Priyabrata Hajong	Priyabrata Hajong	Priyabrata Hajong	Priyabrata Hajong	Priyabrata Hajong
3	Rozina Aktara Ahmed	0111	Rozina	Rozina	Rozina	Rozina	Rozina
4	Sobita Das	0127	Sobita Das	Sobita Das	Sobita Das	Sobita Das	Sobita Das
5	Hasanur Alom	0042	Hasanur Alom	Hasanur Alom	Hasanur Alom	Hasanur Alom	Hasanur Alom
6	Nur Shahida Parbin	0096	Nur Shahida Parbin	Nur Shahida Parbin	Nur Shahida Parbin	Nur Shahida Parbin	Nur Shahida Parbin
7	Aditya Routh	0005	Aditya Routh	Aditya Routh	Aditya Routh	Aditya Routh	Aditya Routh
8	Sultana Rezia	0135	Sultana Rezia	Sultana Rezia	Sultana Rezia	Sultana Rezia	Sultana Rezia
9	Sirina Nargis	0125	Sirina Nargis	Sirina Nargis	Sirina Nargis	Sirina Nargis	Sirina Nargis
10	Rupam Barman	0112	Rupam	Rupam	Rupam	Rupam	Rupam
11	Shubha Rani Koch	0124	Shubha Rani Koch	Shubha Rani Koch	Shubha Rani Koch	Shubha Rani Koch	Shubha Rani Koch
12	Punam Hajong	0101	Punam Hajong	Punam Hajong	Punam Hajong	Punam Hajong	Punam Hajong
13	Rashanta Hajong	0104	Rashanta Hajong	Rashanta Hajong	Rashanta Hajong	Rashanta Hajong	Rashanta Hajong
14	Munnifa Khatun	0085	Munnifa Khatun	Munnifa Khatun	Munnifa Khatun	Munnifa Khatun	Munnifa Khatun
15	Jesmina Khatun	0048	Jesmina Khatun	Jesmina Khatun	Jesmina Khatun	Jesmina Khatun	Jesmina Khatun

Mousumi



6. Certificate Course on Art and Craft (12/05/2023- 11/06/2023):

Objective:

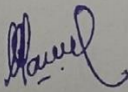
- i. Learn how to do different art and craft activities
- ii. Express oneself creatively through hands-on projects.
- iii. Understand the history and culture behind different types of art.
- iv. Gain the skills to teach and inspire others in art and craft


Report: A 30 hours certificate course on Art and Craft was organised by the IQAC from 12th May 2023 to 11th June 2023. The total number of 20 students was enrolled in the program. The convenor/ Resource Person of the course was Epsita Chakraborty, Assistant Professor, Department of Economics, Lakhipur College, who has passed Condence Course in Fine Arts and has secured Distinction in her Diploma.


ATTENDANCE SHEET
Certificate Course on Arts and Craft

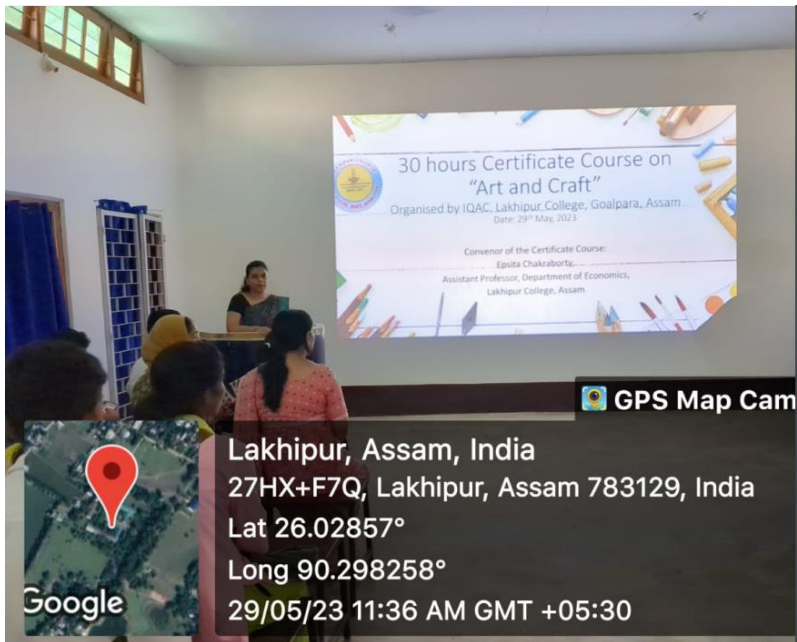
Date: 12/5/23

Sl.no	Name of the Student	Semester	Signature
1	Puja Kumari	4 th sem	Puja Kumari
2	Rupali Saha	4 th sem	Rupali Saha
3	Payel Mondal	4 th sem	Payel Mondal
4	Barnali Malakar	4 th sem	Barnali Malakar
5	Jesmin Begum	4 th sem	Jesmin Begum
6	Nuraza Khatun	4 th sem	Nuraza Khatun
7	Binita Rabha	4 th sem	Binita Rabha
8	Anita Das	4 th sem	Anita Das
9	Pollabi Hajong	4 th sem	Pollabi Hajong
10	Shahanas Parbin	4 th sem	Shahanas Parbin
11	Khureshida Khatun	4 th sem	Khureshida Khatun
12	Abdul Khalek	4 th sem	Abdul Khalek
13	Arif Munsur	4 th sem	Arif Munsur
14	Mortahina Parbin	4 th sem	Mortahina Parbin
15	Anjuma Khatun	4 th sem	Anjuma Khatun
16	Azminara Khatun	4 th sem	Azminara Khatun
17	Khodeza Khatun	4 th sem	Khodeza Khatun
18	Jahidul Islam	2 nd sem	Jahidul Islam
19	Dipak Barman	2 nd sem	Dipak Barman
20	Nirmal Das	2 nd sem	Nirmal Das


 Signature Of the Convenor


 Principal Lakhipur College
 Estd: 1981
 Date:
 Dist.-Goalpara


 Signature Of The Co-ordinator



7. Certificate Course on *Pelonia Samogrir Nobyakaran* (08/06/2023-27/06/2023)

Objective:

- i. Learn how to recycle and reuse waste materials
- ii. Understand the environmental benefits of recycling.
- iii. Create decorative products using the waste materials.

Report: Department of Assamese, Lakhipur College has organised a Certificate Course on recycling and reusing waste materials to create decorative and socially useful products. 19 students actively participated in the program. Different Resource Persons were invited to carry on the program.

Certificate Course on Pelonia Samogrir Nabyakaran
Total Students = 19
Duration 08-06-2023 to 24-06-2023

Sl.No	Name of Student	Semester	Signature
1	MRIDUL BARMAN	BA 5TH SEM.	Mridul Barman
2	KANKANA HAJONG	BA 5TH SEM.	Kankana Hajong
3	RAHANTA HAJONG	BA 5TH SEM.	Rahanta Hajong
4	MILIKA HAJONG	BA 5TH SEM.	Milika Hajong
5	SULTANA PARBIN	BA 5TH SEM.	Sultana Parbin
6	HAFIZA KHATUN	BA 2ND SEM	Hafiza Khatun
7	MERINA MEHTAZ	BA 2ND SEM	Merina Mehtaz
8	AZZADI YASMIN	BA 2ND SEM	Azzadi yasmin
9	LAL MIAH	BA 2ND SEM	Lal miah
10	MONIRA YESMIN	BA 2ND SEM	Monira yesmin
11	MOMINUL ISLAM	BA 2ND SEM	Mominul islam.
12	MORIOM BEGOM	BA 5TH SEM.	Moriom Begom
13	MORIOM BEGUM	BA 5TH SEM.	Moriom Begum
14	JUNUMA BASUMATARY	BA 5TH SEM.	Junuma Basumatary
15	MONOSHA BARMAN	BA 5TH SEM.	Monosha Barman
16	REZAUL KARIM	BA 2ND SEM	Rezaul Karim
17	CHAMELY BEGUM	BA 2ND SEM	Chamely Begum
18	SEPALI KHATUN	BA 2ND SEM	Sepali khatun
19	NABANITA KALITA	BA 2ND SEM	Nabanita kalita

Hareel

 Principal Lakhipur College
 Estd:-1981
 Date:.....
 Dist.-Goalpara

Certificate Course on Use of Waste Meterials
2022-2023
Schedule

Sl. No	Dated	Resource Person
1	8/6/2023	Epsita Chakraborty
2	9/6/2023	Epsita Chakraborty
3	10/6/2023	Husniara Yeasmin
4	12/6/2023	Husniara Yeasmin
5	13/6/2023	Sangeeta Saha
6	14/6/2023	Sangeeta Saha
7	15/6/2023	Pranab Boro
8	16/6/2023	Pranab Boro
9	17/6/2023	Sultana Parvin
10	19/6/2023	Sultana Parvin
11	20/6/2023	Moriom Begum
12	21/6/2023	Moriom Begum
13	22/6/2023	Monira Yeasmin
14	23/6/2023	Monira Yeasmin
15	24/6/2023	Rahanta Hajong
16	26/6/2023	Rahanta Hajong
17	27/6/2023	Sangeeta Saha

Raha
 07.06.2023
 Signature of the HOD

Hareel

 Principal Lakhipur College
 Estd:-1981
 Date:.....
 Dist.-Goalpara



8. Certificate Course on Public Speaking (16/08/2021-10/12/2021)

Objective:

- i. Improve your confidence
- ii. Improve your professional presence
- iii. Improve your clarity of thought
- iv. Improve your negotiation skills

Report: the Department of Education, Lakhipur College, organised a 3- month Certificate course on Public Speaking. Here, teaching staff members of Lakhipur College from different departments were invited to take class. Dr. Bijaya Devi, Associate Professor, Department of Education, Lakhipur College, was the Convenor of the program.

To

The principal

Lakhipur College

Dated : 10-07-2021

Sub : Permission for opening on Add on course on PUBLIC SPEAKING SKILL

Sir,

With due respect I would like to inform that in our department Education, Lakhipur College going to introduce a certificate course on PUBLIC SPEAKING SKILL for 3 months from 16-08-2021.

Therefore, kindly grant me the permission for the same.

Thanking you

Regards

Bijaya Devi
(Dr. Bijaya Devi)

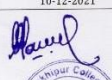
HoD, Education






**Program Schedule
On
PUBLIC SPEAKING SKILL**

Day	Date	Name of Resource Person
1	16-08-2021	Dr. Barnali Rabha
2	20-08-2021	Idrish Ali Ahmed
3	21-08-2021	Santanu Kr. Roy
4	27-08-2021	Dr. Barnali Rabha
5	28-08-2021	Dr. Bijaya Devi
6	03-09-2021	Gulshanara Begum
7	04-09-2021	Bijuli Chakraborty
8	10-09-2021	Idrish Ali Ahmed
9	11-09-2021	Dr. Bijaya Devi
10	17-09-2021	Heerak Jyoti Nath
11	18-09-2021	Himani Devi
12	24-09-2021	Nilima Das
13	25-09-2021	Dr. Kashyap Bishwas
14	01-10-2021	Dr. Anupama Baksaka
15	08-10-2021	Imran Mojid
16	09-10-2021	Dr. Arshad Laskar
17	22-10-2021	Nilima Das
18	23-10-2021	Mirza Mannaf
19	28-10-2021	Dr. Gulshanara Begum
20	30-10-2021	Dr. Rupali Rangipti
21	05-11-2021	Dr. Anupama Rabha
22	06-11-2021	Dr. Asma Easmin
23	12-11-2021	Himani Devi
24	13-11-2021	Dr. Kashyap Bishwas
25	19-11-2021	Dr. Bijaya Devi
26	20-11-2021	Dr. Barnali Rabha
27	26-11-2021	Dr. Gulshanara Begum
28	27-11-2021	Heerak Jyoti Nath
29	03-12-2021	Imran Mojid
30	04-12-2021	Dr. Barnali Rabha
31	10-12-2021	Dr. Anupama Rabha


 (Dr. Bijaya Devi)
 Course Convener
 Head Dept. of Education
 Lakhipur College



9. Certificate Course on Spoken English (21/10/2021- 29/11/2021)

Objective:

- i. Develop communication skills
- ii. Improve pronunciation skills
- iii. Improve vocabulary range
- iv. Develop listening, speaking, reading, and writing skills

Report: Department of English, Lakhipur College, organised a certificate course on Spoken English from 21st October, 2021. Ms. Himani Devi, HoD & Associate Professor, Department of English, Lakhipur College, was the Convenor of the program.

To
The Principal,
Lakhipur College, Lakhipur
Subject: Regarding permission to introduce certificate course in Spoken English
Dated: Lakhipur, the 28th August/21

Sir,
With due respect I would like to inform you that English Department, Lakhipur College is going to introduce a Certificate Course in Spoken English from this session .

Therefore I request you to grant us necessary permission for the same.

Your faithfully

Himani Devi
Himani Devi, HoD,
English Department
Lakhipur College
Lakhipur College, Lakhipur
Dist. Goalpara (Assam).

Almasud
Almasud
Principal
Lakhipur College
P.O. Lakhipur, Dist. Goalpara



Spoken English Class

Session: 2021-22

Attendance Sheet

Date 21/10/2021

Sl No	Name	Signature
1	Arjuna Parbin	Arjuna Parbin
2	Nur Alom	Nur Alom
3	Kaberi Basumatary	Kaberi Basumatary
4	Mouchumi Khatun	Mouchumi Khatun
5	Julekha Parbin	Julekha Parbin
6	Mithun Saha	Mithun Saha
7	Saidul Islam	Saidul Islam
8	Nilima Khatun	Nilima Khatun
9	Murshida Khatun	Murshida Khatun
10	Biswajit Shah	Biswajit Shah
11	Karuna Kanta Konch	Karuna Kanta Konch
12	Brindaban Hajang	Brindaban Hajang
13	Mostak Fijul	Mostak Fijul
14	Merajul Ali	Merajul Ali
15	Sahajul Islam	Sahajul Islam
16	Biplab Deb	Biplab Deb
17	Nur Amin	Nur Amin
18	Majumi Aktara	Majumi Aktara
19	Nabajyoti Barman	Nabajyoti Barman
20	Ashraful Islam	Ashraful Islam
21	Robita Sangma	Robita Sangma
22	Anowar Hussain	Anowar Hussain
23	Momin Ali	Momin Ali
24	Sumitra Barman	Sumitra Barman
25	Faruk Abdullah	Faruk Abdullah

Signature of Principal

Himani Devi
Signature of HoD
Dept. of English
Lakhipur College



10. Certificate Course on News Reading and Writing (10/08/2022- 10/09/2022)

Objective:

- i. Understand the types of media, and acquire an idea about the technology
- ii. Learn about the qualities and skill set required for reporting and anchoring
- iii. Learn about verbal and non-verbal communication
- iv. Learn about writing and reporting
- v. Learn about oral presentation and public speaking skills

Report: The Department of Assamese organised a Certificate course on News Reading and Writing for the students of Lakhipur College. A total of 11 students participated whole-heartedly.

To,
The Principal, Lakhipur College, Lakhipur College.

Sub: Permission to introduce a certificate course on News Reading.
Dated: 04-06-2022

Sir,

With due respect, I the Assamese Department has decided to introduce a certificate course on NEWS READING AND WRITING from 10-08-2022 to 10-09-2022. So, I would like to take your permission for above mentioned certificate course.

Therefore, we request you to kindly grant us the permission. I shall always remain thankful to you.

*Permitted
to
introduce the course
4-6-2022
Principal
Lakhipur College
P.O. Lakhipur, Dt. Goalpara*

Yours' Faithfully

Rabha

Dr. Anupama Rabha

HoD, Department of Assamese
Lakhipur College

Course
Certificate Course on News Reading and Writing
Total Candidates= 10
Duration 10-08-2022 to 10-09-2022

Sl.No	Name of Student	Semester	Signature
1	BENZIR BEGUM	BA ^{5th} 3RD SEM.	Benzir Begum
2	RAHANTA HAJONG	BA ^{5th} 3RD SEM.	Rahanta Hajong
3	NIKITA KUMARI	BA 3RD SEM.	Nikita Kumari
4	ANKITA BISWAS	BA ^{5th} 3RD SEM.	Ankita Biswas
5	SULTANA PARVIN	BA ^{5th} 3RD SEM.	Sultana Parvin
6	MOMINUL ISLAM	BA 3RD SEM.	Mominul Islam
7	MONIRA YESMIN	BA 3RD SEM.	Monira Yesmin
8	CHAMELY BEGUM	BA 3RD SEM.	Chamely Begum.
9	JERIFA HUSSAIN	BA 3RD SEM.	Jerifa Hussain
10	NABANIT KALITA	BA 3RD SEM.	Nabonita Kalita
11	AZZAD J YEASMIN	BA. 2nd Sem	Azzade yasmin

Handwritten Signature




11. Essay writing competition (05/09/2022)

Objective:

- i. Encouraging creativity and leadership
- ii. Developing critical thinking and writing skills
- iii. Encouraging innovative and creative thinking
- iv. Improving communication skills
- v. Developing professional arguments
- vi. Improving presentation of facts
- vii. Developing writing style

Report: The department of English, History and Political Science organized an Essay Writing Competition for the students, on the occasion of Teachers' Day on 05/09/2022. The topic of the essay was 'The Teacher of my Dream'.



12. Certificate Course on Communicative Arabic (13/02/2023- 25/04/2023)

Objective:

- i. Gaining insights into the relationship between language and culture
- ii. Preparing students to live and work in an Arabic-speaking environment
- iii. Enabling students to communicate effectively in Arabic in a wide range of situations
- iv. Helping students to read and write Arabic with ease

Report: The Department of Arabic organised a Certificate Course on Communicative Arabic. Dr. Arshad Laskar, HoD and Assistant Professor, Department of Arabic, Lakhipur College was the Convenor of the program.

for
course
13/2
Principal
Lakhipur College
Dist. Goalpara

To
The Principal
Lakhipur college ,Lakhipur

Dated: 13th February, 2023

Subject: Application for permission to introduce certificate course.

Sir,

Realizing the urgency of enhancing the skill and employability the Department of Arabic wants to launch a Certificate Course in Communicative Arabic which will improve students' skills and reduce the gap of communications.

Therefore, I fervently request you kindly permit to introduce the course.

Thanking you.




Yours sincerely,



Dr. Arshad Laskar
HoD, Arabic, Lakhipur College
DEPARTMENT OF ARABIC
LAKHIPUR COLLEGE

ATTENDANCE SHEET
 CERTIFICATE COURSE IN COMMUNICATIVE ARABIC
 DEPARTMENT OF ARABIC

Name of the Teacher: *Dr. Asstad Laskon*

Date: *01-3-23*

SL. NO.	NAME OF THE STUDENTS	SIGNATURE
1	SHAMIMA BEGOM	<i>Shamima Begom</i>
2	RAKIBUL ISLAM	<i>Rakibul Islam</i>
3	SOBITA KHATUN	<i>Sobita Khatun</i>
4	NUR MOHAMMAD	<i>নূর মুহাম্মদ</i>
5	SAMINA KHATUN	<i>Samina Khatun</i>
6	OZUFA KHATUN	<i>Ozufa Khatun</i>
7	CHAINA KHATUN	<i>China Khatun</i>
8	SELIMA KHATUN	<i>সেলিমা খাতুন</i>
9	ROFIQUL ISLAM	<i>রফিকুল ইসলাম</i>
10	SAMINA KHATUN	<i>Samina Khatun</i>
11	JANMONI KHATUN	<i>জানমনি খাতুন</i>
12	SAIFUL ISLAM	<i>Saiful Islam</i>
13	NOZRUL ISLAM SK	<i>Nozrul Islam Sk.</i>
14	FARUK AKTARUL AHMED	<i>Farek Aktarul Ahmed</i>
15	ARCHINA KHATUN	<i>Archina Khatun</i>
16	JAHANGIR ALOM	<i>Jahangir Alom</i>
17	MGHIBUR RAHMAN	<i>Mahibur Rahman</i>
18	KHAIRUL ISLAM	<i>Khairul Islam</i>
19	MOMINA KHATUN	<i>Momina Khatun</i>
20	ROSHIDUL ISLAM	<i>Roshidul Islam</i>



[Signature]
 Signature of the Teacher



13. Recitation Competition (21/03/2023)

Objective:

- i. Developing skills: Helping students recite poems with proper rhythm and intonation, and developing their memorization and phonetic awareness skills
- ii. Building confidence: Helping students build self-confidence and develop their oratory skills and self-expression
- iii. Enhancing verbal skills: Helping students enhance their verbal skills

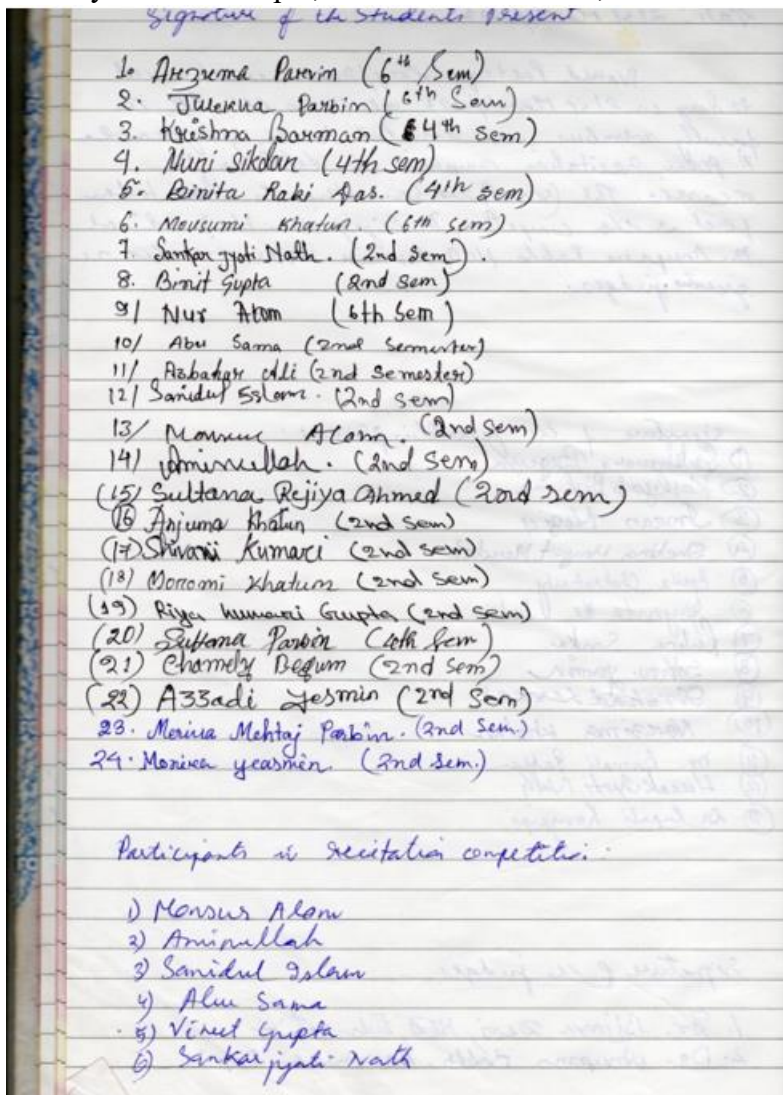
Report: The Department of English organized a Recitation competition on the occasion of World Poetry Day on 21/03/2023. Theme: "Always be a Poet, even in prose".

Number of Students Present: 24

Number of students participants: 12

Winners

1st: Riya Kumari Gupta, 2nd: Shivani Kumari, 3rd: Sanidul Islam and Azbahar Ali.





14. Certificate Course on Spoken English (23/03/2023- 29/04/2023)

Objective:

- i. Develop communication skills
- ii. Improve pronunciation skills
- iii. Improve vocabulary range
- iv. Develop listening, speaking, reading, and writing skills

Report: Department of English, Lakhipur College, organised a certificate course on Spoken English from 23rd March, 2023. Ms. Himani Devi, HoD & Associate Professor, Department of English, Lakhipur College, was the Convenor of the program.

To

The Principal,
Lakhipur College, Lakhipur

Subject: Regarding permission to introduce certificate course in Spoken English

Dated: Lakhipur, the 28th August/22

Sir,

With due respect I would like to inform you that English Department, Lakhipur College is going to introduce a Certificate Course in Spoken English from this session .

Therefore I request you to grant us necessary permission for the same.

Almas
Almas
Principal
Lakhipur College
P.O. Lakhipur, Dt. Goalpara

Your faithfully

Himani Devi
Himani Devi, HoD,
English Department
Lakhipur College
Lakhipur College, Lakhipur
Dist-Goalpara (Assam)

Spoken English Class

Session: 2022-23

Attendance Sheet

Date 23-03-2023

Sl No	Name	Signature
1	Kabindra Das	Kabindra Das
2	Nozrul Islam Sheikh	Nozrul Islam Sheikh
3	Majom Ali	Majom Ali
4	Tirthanath Rabha	
5	Samidul Islam	Samidul Islam
6	Harbindo Basumatary	
7	Sokidul Islam	Sokidul Islam
8	Shahin Latifa Nasrin	Shahin Latifa Nasrin
9	Nibedita Hajong	Nibedita Hajong
10	Selim Haque Mugal	
11	Ashadul Islam	Ashadul Islam
12	Binita Rabi Das	Binita Rabi Das
13	Nuri Sikdar	Nuri Sikdar
14	Krishna Barman	Krishna Barman
15	Tariful Mollah	Tariful Mollah

Signature of Principal

Signature of HoD

Head
Dept. of English
Lakhipur College



15. Extempore Competition (24/03/2023)

Objective:

- Extempore speech competitions can help students become more confident and better speakers.
- It help students improve their communication skills, such as expressing their thoughts clearly and using appropriate vocabulary.

- iii. Developing logical thinking
- iv. Extempore speech competitions can help students train to analyze a current issue, determine a point of view, and then organize and deliver a speech that seeks to persuade listeners to agree with that viewpoint.

Report: The Department of Political Science in collaboration with IQAC, Lakhipur College organized "Extempore Competition" on 24th March, 2023.

Signature of the teachers —		
1)	Husn Jyoti Nath.	
2)	Rubina Sarkar.	
3)	Sabina Yasmin	
4)	Nakshima Khatoon	
5)	Sumaiya Khatun	
6)	Surat Khatun	
7)	Kashyap Biswas.	
8)	Rupali Khatun	
9)		
10)		
11)		

Signature of the students:			Roll	Sem
1)	Mohibul Islam.			
2)	Mozidul Islam			
3)	Ashraf Alam.			
4)	Abdul Khaled			
5)	Fazil munsur			
6)	Makmalul Hashim			
7)	Ashraful Islam	263		4th Sem
8)	Mozidul Islam	67		4th Sem
9)	Hasan Ali	36		2nd Sem
10)	Sajjadul Islam	290		2nd Sem
11)	Akmal Ali	101		2nd Sem
12)	Manas Jyoti Rakher	27		2nd Sem
13)	Selima Hasne nasir			
14)	Sadique Hussain Khan			



16. A program on 'Yoga as a Career' (12/02/2021)

Objective:

- i. Create awareness about yoga as an old Indian tradition that helps improve the body and mind.
- ii. Teach students how to combat stress.
- iii. Help students develop self-discipline and self-control.

Report: A Lecture Programme on 'Yoga as a Career' organized by Career Counselling Cell, Lakhipur College on 12.02.2021. The Resource Person of this program was Dr. Bijaya Devi, Associate Professor, Education Department, Lakhipur College.



17. Certificate Course on Yoga (01/02/2022- 01/03/2022)

Objective:

- i. Teach yoga to students of all skill levels, from beginner to advanced.
- ii. Help students combat stress, anger, anxiety, and grief using stretching and balancing exercises that improve posture and wellbeing.
- iii. Help students develop self-discipline and self-control.
- iv. Help students practice mental hygiene.

Report: The department of History organized a certificate course of One- Month, on Yoga from 01-02-2022 to 01-03-2022. Heerak Jyoti Nath, Assistant Professor, Department of History, Lakhipur College was the Convenor of the program, while Dr. Kashyap Bishwas, Associate Professor, Department of English, was the Resource Person and trainer.

To

Date: 22-01-2022

The Principal

Lakhipur College, Lakhipur

Goalpara, Assam, 783129

Sub : Application for opening certificate course on Yoga

Sir,

With reference to the subject cited above I am pleased to inform you that the History department of Lakhipur College would like to open a one month certificate course on yoga from the upcoming session 1st February, 2022.

Therefore, I kindly request you to grant us the permission for the above mentioned course.

Thanking you for your kindness.

Approved
[Signature]
22/01/2022
Principal
Lakhipur College
Lakhipur, Dt. Goalpara

Yours Faithfully

[Signature]
Jayanta Saloi

HoD, Dept of History

Lakhipur College, Lakhipur

HOD, Dept. of History
Lakhipur College, Lakhipur

Department of History

Lakhipur College

Certificate Course on Yoga

Date	Date	Name of the Resource Person
01	01-02-2022	Dr. Kashyap Bishwas
02	02-02-2022	Dr. Kashyap Bishwas
03	03-02-2022	Dr. Kashyap Bishwas
04	04-02-2022	Dr. Kashyap Bishwas
05	06-02-2022	Dr. Kashyap Bishwas
06	07-02-2022	Dr. Kashyap Bishwas
07	08-02-2022	Dr. Kashyap Bishwas
09	09-02-2022	Dr. Kashyap Bishwas
10	10-02-2022	Dr. Kashyap Bishwas
11	11-02-2022	Dr. Kashyap Bishwas
12	13-02-2022	Dr. Kashyap Bishwas
13	14-02-2022	Dr. Kashyap Bishwas
14	15-02-2022	Dr. Kashyap Bishwas
15	17-02-2022	Dr. Kashyap Bishwas
16	18-02-2022	Dr. Kashyap Bishwas
17	20-02-2022	Dr. Kashyap Bishwas
18	21-02-2022	Dr. Kashyap Bishwas
19	22-02-2022	Dr. Kashyap Bishwas
20	23-02-2022	Dr. Kashyap Bishwas
21	24-02-2022	Dr. Kashyap Bishwas
22	25-02-2022	Dr. Kashyap Bishwas
23	27-02-2022	Dr. Kashyap Bishwas
24	28-02-2022	Dr. Kashyap Bishwas
25	02-03-2022	Dr. Kashyap Bishwas
26	03-03-2022	Dr. Kashyap Bishwas
27	04-03-2022	Dr. Kashyap Bishwas
28	06-03-2022	Dr. Kashyap Bishwas
29	07-03-2022	Dr. Kashyap Bishwas
30	08-03-2022	Dr. Kashyap Bishwas

Hemak Jyoti Nath
(Course Convenor)

Kashyap Bishwas
Yoga Teacher

ATTENDANCE SHEET

Certificate Course on Yoga

Date: 01/02/2022

Sl.no	Name of the Student	Semester	Signature
1	Ashrafatul Islam	2nd sem	Ashrafatul Islam
2	Saraidul Ali	2nd sem	Saraidul Ali
3	Air Pana Koch	2nd sem	Air Pana Koch
4	Mehbaba Ahmed	"	Mehbaba Ahmed
5	Elisa Ahmed	BA 2nd sem	Elisa Ahmed
6	Abu Sayed	2nd sem	Abu Sayed
7	Rukia Khatun	2nd sem	Rukia Khatun
8*	Wahida Begum	2nd sem	Wahida Begum
9	Nur Alam	2nd sem	Nur Alam
10	Mehbub Mastaba	2nd Sem	Mehbub Mastaba
11	Jelera Khatun	2nd sem	Jelera Khatun
12	Saraidul Islam	2nd Sem	Saraidul Islam
13	Akramul Haque	2nd Sem	Akramul Haque
14	Amira Khatun	"	Amira Khatun
15	Bakita Begum	BA 2nd Sem	Bakita Begum

J

Mahmud





18. Certificate Course on Yoga (01/08/2022- 31/10/2022)

Objective:

- i. Teach yoga to students of all skill levels, from beginner to advanced.
- ii. Help students combat stress, anger, anxiety, and grief using stretching and balancing exercises that improve posture and wellbeing.
- iii. Help students develop self-discipline and self-control.
- iv. Help students practice mental hygiene.

Report: The department of History organized a certificate course of three- Month, on Yoga from 01-08-2022 to 31-10-2022. Heerak Jyoti Nath, Assistant Professor, Department of History, Lakhipur College was the Convenor of the program, while Protul Das, a trained Yoga practitioner, was the Resource Person and trainer.

To

Date: 06-06-2022

The Principal

Lakhipur College, Lakhipur

Goalpara, Assam, 783129

Sub : Application for opening certificate course on Yoga

Sir,

With reference to the subject cited above I am pleased to inform you that the History department of Lakhipur College want to open a three month certificate course on yoga from the upcoming session 1st August, 2022.

Therefore, I kindly request you to grant us the permission for the above mentioned course.

Thanking you for your kindness.

Yours Faithfully

Jayanta Saloi

HoD, Dept of History

HOD, Dept of History
Lakhipur College, Lakhipur

Principal
Lakhipur College
P.O. Lakhipur, Dt. Goalpara

Department of History

Lakhipur College

Certificate Course on Yoga

W.E.F. : 1st August, 2022

Sl. No.	Date	Name & Signature of Resource Person
01	01-08-2022	Preetul Das
02	02-08-2022	Preetul Das
03	03-08-2022	Preetul Das
04	04-08-2022	Preetul Das
05	05-08-2022	Preetul Das
06	06-08-2022	Preetul Das
07	08-08-2022	Preetul Das
09	09-08-2022	Preetul Das
10	10-08-2022	Preetul Das
11	11-08-2022	Preetul Das
12	12-08-2022	Preetul Das
13	13-08-2022	Preetul Das
14	16-08-2022	Preetul Das
15	17-08-2022	Preetul Das
16	18-08-2022	Preetul Das
17	19-08-2022	Preetul Das
18	22-08-2022	Preetul Das
19	23-08-2022	Preetul Das
20	24-08-2022	Preetul Das
21	25-08-2022	Preetul Das
22	26-08-2022	Preetul Das
23	27-08-2022	Preetul Das
24	30-08-2022	Preetul Das
25	31-08-2022	Preetul Das
26	01-09-2022	Preetul Das
27	02-09-2022	Preetul Das
28	03-09-2022	Preetul Das
29	05-09-2022	Preetul Das
30	06-09-2022	Preetul Das

06.09.2022
(Course Convener)



HOD, Dept of History
Lakhipur College, Lakhipur

ATTENDANCE SHEET
Certificate Course on Yoga

Date: 01/08/2022

Sl.no	Name of the Student	Semester	Signature
1	Mozami Begum	B.A 5th Sem.	AB
2	Ginde Sagar Barman	"	AB
3	Aklima Khatun	"	Aklima Khatun
4	Narajima Khatun	"	Narajima Khatun
5	diakul Islam	"	diakul Islam
6	Monchomita Barman	B.A 3rd Sem	Monchomita Barman
7	Hema Khatun	"	Hema Khatun
8	Fazhama Faruqa	"	Fazhama Faruqa
9	Arif Ahmad	"	Arif Ahmad
10			
11			
12			
13			
14			
15			



 Principal Lakhipur College
 Estd.-1981
 Date:.....
 Dist.-Goalpara



19. Certificate Course on Computer Application (01/09/2022-17/10/2022)

Objective:

- i. Provide basic information about computers and their hardware and software.
- ii. Develop essential computer skills, such as using MS Windows, the internet, and email.
- iii. Learn how to use different applications in scientific or socio-economic fields.

Report: The department of History organized a certificate course on Computer Application from 01-09-2022 to 17-10-2022. Dr. Rupali Rongpipi, Assistant Professor, Department of History, was the Convenor of the Course.

To

The Principal
Lakhipur College, Lakhipur
Goalpara, Assam, 783129

Date: 18-08-2022

Sub : Application for opening certificate course on Computer Application

Sir,

With reference to the subject cited above I am pleased to inform you that the History department of Lakhipur College would like to open a one month certificate course on Computer Application from the upcoming session 1st September, 2022.

Therefore, I kindly request you to grant us the permission for the above mentioned course.

Thanking you for your kindness.

Yours Faithfully
Jayanta Kr. Saloi
HoD, Dept of History
Lakhipur College, Lakhipur

Handwritten signature and date: 18/08/2022

Program Schedule

On

Certificate Course on Basic Computer Application

Day	Date	Resource
01	01/09/2022	Dr. Rupali Rongpipi
02	02/09/2022	Dr. Rupali Rongpipi
03	03/09/2022	Dr. Rupali Rongpipi
04	06/09/2022	Dr. Rupali Rongpipi
05	07/09/2022	Dr. Rupali Rongpipi
06	08/09/2022	Dr. Rupali Rongpipi
07	09/09/2022	Dr. Rupali Rongpipi
08	10/09/2022	Dr. Rupali Rongpipi
09	11/09/2022	Dr. Rupali Rongpipi
10	13/09/2022	Dr. Rupali Rongpipi
11	14/09/2022	Dr. Rupali Rongpipi
12	15/09/2022	Dr. Rupali Rongpipi
13	16/09/2022	Dr. Rupali Rongpipi
14	17/09/2022	Dr. Rupali Rongpipi
15	20/09/2022	Dr. Rupali Rongpipi
16	21/09/2022	Dr. Rupali Rongpipi
17	22/09/2022	Dr. Rupali Rongpipi
18	23/09/2022	Dr. Rupali Rongpipi
19	24/09/2022	Dr. Rupali Rongpipi
20	27/09/2022	Dr. Rupali Rongpipi
21	28/09/2022	Dr. Rupali Rongpipi
22	29/09/2022	Dr. Rupali Rongpipi
23	30/09/2022	Dr. Rupali Rongpipi
24	11/10/2022	Dr. Rupali Rongpipi
25	12/10/2022	Dr. Rupali Rongpipi
26	13/10/2022	Dr. Rupali Rongpipi
27	14/10/2022	Dr. Rupali Rongpipi
28	15/10/2022	Dr. Rupali Rongpipi
29	16/10/2022	Dr. Rupali Rongpipi
30	17/10/2022	Dr. Rupali Rongpipi

Handwritten signature



ATTENDANCE SHEET

Certificate Course on Basic Computer Application

Date: 01/09/22

Sl.no	Name of the Student	Semester	Signature
1	Bishwajit Barman	1 st sem	Bishwajit Barman
2	Raghunath Barman	1 st sem	Raghunath Barman
3	Ashori Begum	1 st sem	Ashori Begum
4	Suktara Khatun	1 st sem	Suktara Khatun
5	Rokibul Islam	1 st sem	Rokibul Islam
6	Ayesha Begum	1 st sem	Ayesha Begum
7	Anup Kr. Paul	1 st sem	Anup Kr. Paul
8	Sonia Hajong	1 st sem	Sonia Hajong
9	Umananda Barman	1 st sem	Umananda Barman
10	Anjuma Khatun	1 st sem	Anjuma Khatun
11	Arpana Hajong	1 st sem	Arpana Hajong
12	Borun Shill	1 st sem	Borun Shill
13	Marom Mandal Barman	1 st sem	Marom Mandal Barman
14	Rubina Perveen	1 st sem	Rubina Perveen
15	Saiful Islam	1 st sem	Saiful Islam
16	Sakil Ahmed	1 st sem	Sakil Ahmed
17	Lakhan Barman	1 st sem	Lakhan Barman
18	Rofiqul Islam	1 st sem	Rofiqul Islam
19	Azidul Islam	1 st sem	Azidul Islam
20	Dhrubajyoti Barman	1 st sem	Dhrubajyoti Barman


Course Convenor
Dr. Rupali Rongpipi




IQAC, Coordinator
Dr. Barnali Rabha



20. Certificate Course on Assamese DTP (21/02/2023- 29/03/2023)

Objective:

- i. Learn Assamese typing
- ii. Learn how to design posters, banners, and logos
- iii. Learn how to write seminar papers and assignments
- iv. Understand how to use suitable hardware and software tools to build a career in desktop publishing

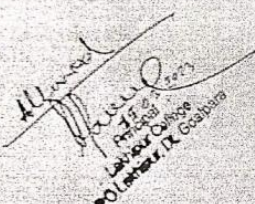
Report: The department of Assamese organized a certificate course on Assamese DTP from 21-02-2023 to 29-03-2023. Different teaching faculties from the institute were invited as Resource Person of the program.


প্রতি
মাননীয় অধ্যক্ষ মহোদয়
লক্ষীপুর মহাবিদ্যালয়, লক্ষীপুর,
গোতালপাড়া অসম।


বিষয়: অসমীয়া বিভাগত ছাটীফিকেট পাঠ্যক্রম অনুষ্ঠিত কৰিবৰ বাবে অনুমতি বিচাৰি আবেদন।
তাৰিখ: ১৫.২.২৩

মহোদয়,
সম্মান পূৰ্বক বিদিত বিবেচনাবে আপোনাক জনাব বিচাৰোঁ যে অহা জুন মাহৰ ২০/২/২০২৩ ৰ পৰা ৩১/৩/২৩ লৈকে অসমীয়া বিভাগত শুক পাঠ্যক্রমৰ ছাত্ৰ-ছাত্ৰী সকলকলৈ অসমীয়া ডি.টি.পি পাঠ্যক্রম নামেৰে এটা ছাটীফিকেট পাঠ্যক্রম অনুষ্ঠিত কৰিবলৈ মনস্থ কৰিছোঁ।
গতিকে দৃষ্টি নুহোৱাৰ্থে যেন আমাক এটি অনুষ্ঠানটি প্ৰতিবলৈ অনুমতি প্ৰদান কৰে।
শ্ৰদ্ধ মহানুভৱ ওচৰত তোমাৰ সবল গোহাৰি।

সন্মান সহকাৰে
Anupama Rabha
৩০/০৩/২০২৩
ডাঃ অনুপমা ৰাভা
বিভাগীয় প্ৰধান
অসমীয়া বিভাগ
লক্ষীপুর মহাবিদ্যালয়



Himani Devi
Principal
Lakhimpur College
P.O. Lakhimpur, Dist. Goalpara



Himani Devi
Principal
Lakhimpur College
P.O. Lakhimpur, Dist. Goalpara


Lakhimpur College
Estab: 1981
Dist. Assam

LAKHIMPUR COLLEGE
Department of Assamese
Certificate Course on "Assamese DTP"
PROGRAM SCHEDULE

SL NO	DATE	Resource Person
1.	21.02.2023	Dr. Anupama Rabha, Dr. Bijoya Devi
2.	22.02.2023	Dr. Anupama Rabha, Dr. Rupali Rompi
3.	23.02.2023	Dr. Anupama Rabha
4.	24.02.2023	Himani Devi
5.	25.02.2023	Dr. Atchhad Laskar
6.	27.02.2023	Dr. Asma Easmin
7.	28.02.2023	Dr. Anupama Rabha
8.	01.03.2023	Sarant Kumar Nath
9.	02.03.2023	Dr. Anupama Rabha
10.	03.03.2023	Dr. Anupama Rabha
11.	04.03.2023	Dr. Anupama Rabha
12.	06.03.2023	Dr. Bijoya Devi
13.	07.03.2023	Dr. Anupama Rabha
14.	10.03.2023	Dr. Asma Easmin
15.	11.03.2023	Dr. Anupama Rabha
16.	13.03.2023	Dr. Anupama Rabha
17.	14.03.2023	Dr. Anupama Rabha
18.	15.03.2023	Nilima Das
19.	16.03.2023	Dr. Anupama Rabha
20.	17.03.2023	-
21.	18.03.2023	Dr. Anupama Rabha
22.	20.03.2023	Nilima Das
23.	21.03.2023	Dr. Anupama Rabha
24.	22.03.2023	-
25.	23.03.2023	Dr. Anupama Rabha
26.	24.03.2023	Dr. Anupama Rabha
27.	25.03.2023	Dr. Rupali Rompi
28.	27.03.2023	Nilima Das
29.	28.03.2023	Smita Das
	29.03.2023	Anupama Rabha


Himani Devi
Principal
Lakhimpur College
P.O. Lakhimpur, Dist. Goalpara


Lakhimpur College
Estab: 1981
Dist. Assam

CERTIFICATE COURSE ON DTP
Total Candidates = 31
Duration 20-02-2023 to 31-03-2023

21-02-23

SL. No.	Roll No.	Name of Student	Semester	Signature
1	20	AZZADI YEASMIN	BA 2nd Sem	Azzadi Yeasmin
2	32	MONIRA YEASMIN	BA 2nd Sem	Monira Yeasmin
3	34	MOMINUL ISLAM	BA 2nd Sem	Mominul Islam
4	37	MERINA MEHTAJ PARVIN	BA 2nd Sem	Merina Mehtaj Parvin
5	55	ANJUWARA PARBIN	BA 2nd Sem	Anjuwara Parbin
6	80	ROKIA KHATUN	BA 2nd Sem	Rokia Khatun
7	81	SEPALI KHATUN	BA 2nd Sem	Sepali Khatun
8	98	NABANITA KALITA	BA 2nd Sem	Nabanita Kalita
9	101	PUJA DAS	BA 2nd Sem	Puja Das
10	107	ARUP KALITA	BA 3rd Sem	Arup Kalita
11	109	SABINA YEASMIN	BA 3rd Sem	Sabina Yeasmin
12	123	JOSMINA KHATUN	BA 4th Sem	Josmina Khatun
13	130	JERIFA HUSSAIN	BA 2nd Sem	Jerifa Hussain
14	137	SOYDA PARBIN	BA 2nd Sem	Soyda Parbin
15	147	SHARMIN AHMED	BA 2nd Sem	Sharmin Ahmed
16	151	REZAUZ KARIM	BA 4th Sem	Rezaul Karim
17	156	BIKRAM BARMAN	BA 2nd Sem	Bikram Barman
18	160	SOLIMA YEASMIN	BA 2nd Sem	Solima Yeasmin
19	174	ABTAB UDDIN	BA 2nd Sem	Abtab Uddin
20	182	LAL MIAH	BA 2nd Sem	Lal Miah
21	185	PUNAM SAHA	BA 2nd Sem	Punam Saha
22	192	ABDUL ZINNA AHMED	BA 2nd Sem	Abdul Zinna Ahmed
23	206	RATAN BARMAN	BA 2nd Sem	Ratan Barman
24	209	CHANDANA BARMAN	BA 2nd Sem	Chandana Barman
25	214	CHAMELY BEGUM	BA 2nd Sem	Chameily Begum
26	217	BULBUL HUSSAIN	BA 2nd Sem	Bulbul Hussain
27	218	MOZIR UDDIN	BA 2nd Sem	Mozir Uddin
28	221	ASHRAFUL ISLAM	BA 4th Sem	Ashraful Islam
29	231	JOSMINA KHATUN	BA 2nd Sem	Josmina Khatun
30	243	ASHMINARA KHATUN	BA 2nd Sem	Ashminara Khatun
31	246	HADAYET ULLA	BA 2nd Sem	Hadayet Ulla






21. Certificate Course on PPT Presentation (24/02/2023- 27/03/2023)

Objective:

- i. Learn PowerPoint tools
- ii. Learn presentation skills
- iii. Learn how to use PowerPoint

Report: The department of Assamese organized a certificate course on PPT Presentation from 24-02-2023 to 27-03-2023.

মাননীয় অধ্যক্ষ মহোদয়
লক্ষীপুৰ মহাবিদ্যালয়, লক্ষীপুৰ,
গোৱালপাৰা অসম।

বিষয়: অসমীয়া বিভাগত 'চাৰ্টিফিকেট পাঠ্যক্রম' খোলাৰ বাবে অনুমতি বিচাৰি আবেদন।

মহোদয়,

তাং-২১-০৪-২০২৩

সন্মান পূৰ্বক বিগীত নিবেদনেৰে আপোনাক জনাব বিচাৰোঁ যে আমি অসমীয়া বিভাগে বিভাগৰ গুৰু পাঠ্যক্রমৰ ছাত্ৰ-ছাত্ৰী সকলকলৈ PPT Presentation ৰ ওপৰত এটি চাৰ্টিফিকেট পাঠ্যক্রম পতাৰ বাবে মনস্থ কৰিছোঁ।

গতিকে দয়ালু মহোদয়ে যেন আমাক এই পাঠ্যক্রমটো পাতিবলৈ অনুমতি প্ৰদান কৰে।

এয়ে মহোদয়ৰ ওচৰত আমাৰ সবল গোহাৰি।

সন্মান সহকাৰে

Rabha
21-04-23

ড० অল্পমা ৰাভা

বিভাগীয় প্ৰধান

অসমীয়া বিভাগ

লক্ষীপুৰ মহাবিদ্যালয়

Mausal



Certificate Course on PPT Prepration Programme Schedule

Sl. No.	Date	Resource Person
1	24/4/2023	Epsita chakraborty
2	25/4/2023	Dr. Rupali Rongpipi
3	26/4/2023	Imran Mozid
4	27/4/2023	Dr. Arshad Laskar
5	28/04/2023	Himani Devi
6	29/4/2023	Dr. Bijaya Devi
7	1/5/2023	Sarat kr Nath
8	2/5/2023	Heerakjyoti Nath
9	3/5/2023	Dr. Asma Yeasmin
10	4/5/2023	Dr. Anupama Rabha
11	5/5/2023	Rubina Sarkar
12	6/5/2023	Dr. Woazedul Hassan
13	8/5/2023	Dr. Abdus Sagir Ahmed
14	9/5/2023	Jayanta Saloi
15	10/5/2023	Imran Mozid
16	11/5/2023	Dr. Rupali Rongpipi
17	12/5/2023	Epsita chakraborty
18	13/5/2023	Dr. Arshad Laskar
19	15/5/2023	Himani Devi
20	16/5/2023	Dr. Bijaya Devi
21	17/5/2023	Dr. Asma Yeasmin
22	18/5/2023	Dr. Anupama Rabha
23	19/5/2023	Rubina Sarkar
24	20/5/2023	Dr. Barnali Rabha
25	22/5/2023	Dr. Abdus Sagir Ahmed
26	23/5/2023	Sarat kr Nath
27	24/5/2023	Dr. Woazedul Hassan
28	25/5/2023	Heerakjyoti Nath
29	26/5/2023	Imran Mozid
30	27/5/2023	Rupali Rongpipi

Mausal

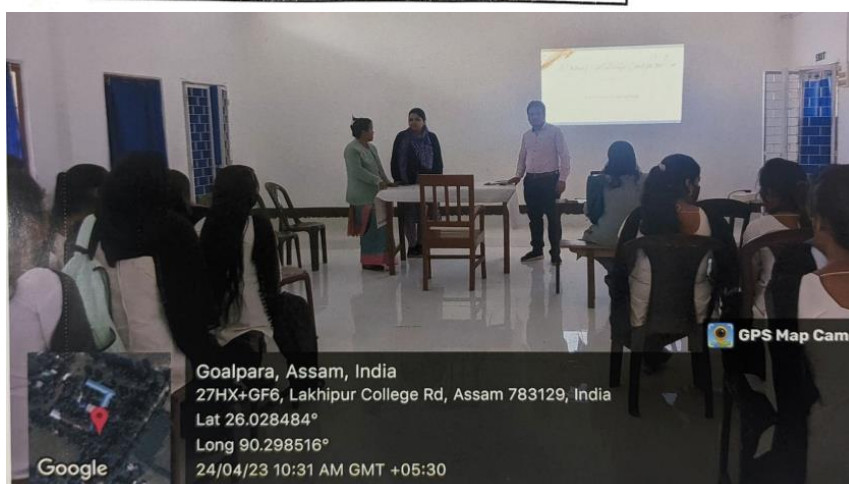


CERTIFICATE COURSE ON Powerpoint Presentation

Total Candidates = 30

Duration 24-04-2023 to 27-05-2023 25-04-23

SL. No.	Name of Student	Signature
1	ZAYBUNARA AHMED	Zaybunara Ahmed
2	SOLIMA YEASMIN	Solima Yesmin
3	JOSMINA KHATUN	Josmina Khatun
4	ASHMINARA KHATUN	Ashminara Khatun
5	ROZIMA KHATUN	Rozima Khatun
6	BULBUL HUSSAIN	Bulbul Hussain
7	HEDAYET ULLA	Hedayet Ulla
8	BOUYAYANTI HAJONG	Bouyayanti Hajong
9	PRITY BARMAN	Prity Barman
10	KANKANA HAJONG	Kankana Hajong
11	ANKITA DAS	Ankita Das
12	SWAPNA HAJONG	Swapna Hajong
13	NAZMA AKTARA	Nazma Aktara
14	ANKITA DAS	Ankita Das
15	TRISHNA HAJONG	Trishna Hajong
16	MOZIR UDDIN	Mozir Uddin
17	CHAMELY BEGUM	Chameily Begum
18	ZULFIKA AHMED	Zulfika Ahmed
19	ASHRAFUL ISLAM	Ashraful Islam
20	SABINA YASMIN	Sabina Yasmin
21	SOYODA PARBIN	Soyoda Parbin
22	PAYEL SAHA	Payel Saha
23	REJAUL KARIM	Rejaul Karim
24	MONIRA YEASMIN	Monira Yeasmin
25	ABDUL ZINNA AHMED	Abdul Zinna Ahmed
26	JERIFA HUSSAIN	Jerifa Hussain
27	ARUP KALITA	Arup Kalita
28	KARIMA BASUMUTARY	Karima Basumutary
29	MAFIA SULTANA	Mafia Sultana
30	SUCHITRA BARMAN	Suchitra Barman



22. One-Day Workshop on Working with MS Office Tools (23/03/2023)

Objective:

- i. Learn how to use common Microsoft Office programs, such as MS Word, MS Excel, MS PowerPoint, Access, and Publisher
- ii. Provide information about computer hardware and software, and how to use MS Windows, the internet, and email
- iii. Learn how to create documents for printing and sharing, and how to create presentations

Report: One Day workshop on working with M.S. Office Tools organized by Department of History, Lakhipur College in collaboration with IQAC, Lakhipur

College on 23-03-2023. Resource Person: Heerak Jyoti Nath (Asstt. Professor, Lakhipur College)



List of Participants:

Sl.No.	Name
1	Borun Shil
2	AnupKrPaul
3	RofiqullIslam
4	Biswajit Barman
5	LakhanBarman
6	RaghunathBarman
7	AzidulHoque
8	SaifullIslam
9	MahbubaAhmed
10	ArpanaKoch
11	AshoriBegum
12	Ayesha Begum
13	FarhanaForida
14	RubinaParbin
15	AtifaYeasmin
16	Sonia Hajong
17	AnzumaKhatun

23. Certificate Course on Microsoft Power Point Presentation (03/05/2023-04/07/2023)

Objective:

- i. Navigate the PowerPoint interface and find important tools, add shortcuts to find frequently used features quickly, and leverage built-in PowerPoint templates

- ii. Add engaging, organized content to your slides including text, images, shapes, tables, and charts
- iii. Use the Outline tab to stay organized, and the Slide Sorter to reorganize a presentation quickly
- iv. Print various components of a presentation for easy sharing
- v. Run a slideshow with confidence
- vi. Work with themes, styles, footers, and sections to customize your presentation

Report: The Department of Pol. Science organized a certificate course on Microsoft Power Point Presentation from 03-05-2023 to 04-07-2023. Rubina Sarkar, Assistant Professor and HoD of Department of Political Science, Lakhipur College, was the Convenor of the program. Total of 20 students participated in the program.

To

The Principal
Lakhipur College
Lakhipur Town, Goalpara

Date- 28th April, 2023.

Subject- Permission for certificate course.

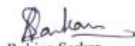
Respected Sir

With due respect I Rubina Sarkar, HOD of Political Science department would like to inform you that the political science department will organise a 30 hours Certificate Course on 'Microsoft Power Point Presentation' from 3rd May, 2023.

Therefore, I kindly request your permission to carry out the certificate course.

Thanking You

Yours faithfully



Rubina Sarkar
Assistant professor and HoD (in charge)
Political Science department
Lakhipur College



Microsoft Power-Point Presentation

Attendance Sheet

Date: 03/05/2023

Sl no	Name	Semester	Roll no	Signature
1	Manas Jyoti Rabha	3 rd	0003	Manas Jyoti Rabha
2	Murshida Khatun	3 rd	0026	Murshida khatun
3	Hasan Ali	3 rd	0028	Hasan ali
4	Abhijit Shil	3 rd	0029	Abhijit Shil
5	Jahidul Islam	3 rd	0031	Jahidul Islam
6	Mahmuda Khatun	3 rd	0033	Mahmuda Khatun
7	Rajib Malakar	3 rd	0039	Rajib malakar
8	Jahida Parvin	3 rd	0059	Jahida parvin
9	Shahin Alom	3 rd	0061	Shahin Alom
10	Aksed Ali	3 rd	0078	Aksed Ali
11	Protima Malakar	3 rd	0079	Protima Malakar
12	Hasina Khatun	3 rd	0103	Hasina Khatun
13	Sopiqul Hoque	3 rd	0124	Sopiqul Hoque
14	Sabina Yasmin	3 rd	0148	Sabina Yasmin
15	Tulsi Barman	3 rd	0150	Tulsi Barman
16	Forida Khatun	3 rd	0171	Forida khatun
17	Nobizul Hoque	3 rd	0179	Nobizul Hoque
18	Asgor Ali	3 rd	0188	Asgor Ali
19	Jobed Ali	3 rd	0189	Jobed Ali
20	Jahidul Islam	3 rd	0191	Jahidul Islam

